

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**January 6, 2026**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on January 6, 2026. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Don Wachal, Kent Bargfrede, and Larry Liepold. County Administrator, Ryan Krosch, County Attorney, Kristi Meyeraan, and Assistant to the Administrator, Brandi Bourquin were also in attendance.

**CALL TO ORDER**

Commissioner Pohlman called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Commissioner Pohlman called for nominations to serve as Chair of the Jackson County Board of Commissioners. **Motion was made by Commissioner Nasby and seconded by Commissioner Bargfrede** to nominate Commissioner Wachal to serve as Chair of the Board for calendar year 2026. Commissioner Pohlman asked three times for additional nominations. No other nominations were made. Motion carried unanimously.

Chair Wachal assumed the position of Board Chair and called for nominations for Vice Chair. **Motion was made by Commissioner Liepold and seconded by Commissioner Pohlman** to nominate Commissioner Nasby to serve as Vice Chair of the Board for calendar year 2026. Chair Wachal asked three times for additional nominations. No other nominations were made. Motion carried unanimously.

**Motion was made by Commissioner Pohlman and seconded by Commissioner Bargfrede** to adopt the agenda. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Nasby and seconded by Commissioner Liepold** to approve the following Consent Agenda items:

**Board Action 26-001** – Approve December 16, 2025 Board of Commissioner Regular Meeting Minutes.

**Board Action 26-002** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 112374-112693 in the amount of \$6,733,516.45 for the following funds: Revenue, \$780,493.45; Public Works, \$297,549.75; Debt Service, \$2,031,040.64; 2013A GO Capital Improvement Bonds, \$1,199,473.40; Ditch, \$2,416,806.04; Insurance Trust, \$998.85; Library, \$6,818.47; and Taxes & Penalties, \$335.85. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

<b>Vendor</b>	<b>Total</b>
Us Bank St Paul	3,741,411.27
Peterson Sheet Metal, Inc	550,164.19
Nobles/County of	380,578.63
J&K Masonry	281,401.50
Master Electric Co, Inc	218,575.05
Svoboda Excavating Inc	213,750.00
Pietsch Construction, Inc	180,390.75
Northern Glass & Glazing, Inc	169,100.00
Minnkota Architectural Products Co., Inc	79,800.00
Patriot Erectors, Inc	74,513.72
M C C C Mi 33	57,796.44
Contegrity Group Inc	54,969.68
TOWMASTER	54,441.00
Red Rock Rural Water Systems	50,148.38

NAC Mechanical & Electrical Service	47,500.00
Jackson Co Auditor-Treasurer	47,303.47
Guardian Fleet Safety LLC	42,972.51
KLJ Engineering LLC	42,248.76
Tri-State General Contracting	36,274.07
Midstates Equipment & Supply, Inc.	31,607.50
New Century FS	26,089.22
Association Of Mn Counties	21,284.00
VAN PORK LLC	18,567.71
Asa Auto Plaza, Inc	18,433.97
Wagner/Ray Jr	15,485.04
Truck Center Companies West	15,113.03
Rinke Noonan, Ltd.	14,246.00
NEOGOV	12,542.04
Wold Architects And Engineers	12,247.38
Minnesota Energy Resources	12,057.42
Mn Dept Of Transportation	11,289.56
SafeAssure Consultants Inc	9,509.58
I & S Group Inc	9,505.50
H&H Aggregates LLC	9,060.09
S & J Cleaning	9,032.00
M & K Bridge Construction, Inc.	8,562.22
Motorola Solutions Inc	7,810.20
Advanced Correctional Healthcare, Inc	7,639.70
Guardian RFID	7,495.00
Bauer Built, Inc	7,411.64
Jackson/City Of	6,889.87
RT Vision, Inc.	5,590.89
Prime Ed Products, LLC	5,496.25
BeyondTrust Corporation	5,023.64
MISSISSIPPI HEADWATERS BOARD	5,000.00
Heron Lake Watershed District	4,991.70
Overhead Door Company of Mankato Inc	4,816.95
CliftonLarsonAllen LLP	4,200.00
LumenServe, Inc	4,176.00
Schaap Sanitation	4,139.62
Livewire Printing Co	3,913.58
H2Over Viewers LLC	3,501.04
Plan It Software LLC	3,150.00
Muske, Muske & Suhrhoff, LTD	3,080.12
Schneider Geospatial, LLC	2,951.25
Heat Tactical Team	2,826.06
NuWay - K&H Cooperative	2,762.40
Hallberg Engineering, Inc.	2,500.00
Brothers Fire & Security	2,483.02
Verizon Wireless	2,455.85
Rons Electric Inc	2,302.28
PETTIS, DARREL	2,132.76
<b>Total Claims Over \$2000</b>	<b>6,692,711.50</b>
<b>98 Claims Under \$2000</b>	<b>40,804.95</b>
<b>Total Claims Submitted</b>	<b>6,733,516.45</b>

**Board Action 26-003** – Approve the Jackson County Board of Commissioners, Board of Equalization and Drainage Authority 2026 Regular Meeting Schedule.

**Resolution 26-001** – Approve Publication of Transportation Project Bids on the Jackson County Website.

County of Jackson            )  
  ) SS.  
State of Minnesota         )

**Resolution No. 26-001**

**APPROVING PUBLICATION OF TRANSPORTATION PROJECT BIDS ON THE JACKSON COUNTY WEBSITE**

**WHEREAS**, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

**THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners approves the Jackson County Public Works Department to use the Jackson County website [www.co.jackson.mn.us](http://www.co.jackson.mn.us) as the method of advertising for transportation project bids.

**THEREFORE, BE IT FUTHER RESOLVED**, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements for bids for transportation projects will be published on the Jackson County website.

**Resolution 26-002 – Approving the Official 2026 Newspaper used for Publications and a Publication Agreement with Qualified Newspapers.**

County of Jackson )  
 ) SS.  
State of Minnesota )

**Resolution No. 26-002**

**APPROVING THE OFFICIAL 2026 NEWSPAPER USED FOR PUBLICATIONS AND A PUBLICATION AGREEMENT WITH QUALIFIED NEWSPAPERS**

**WHEREAS**, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular session of the board in January each year; and

**WHEREAS**, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

**WHEREAS**, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

**WHEREAS**, the qualified newspapers located in Jackson County have submitted a publication agreement for publication of certain proceedings and notices of Jackson County; and

**WHEREAS**, the Jackson County Pilot has submitted a request to be the official legal paper for Jackson County in 2026.

**NOW, THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners approves the Jackson County Pilot as the official legal paper for Jackson County in 2026.

**BE IT FURTHER RESOLVED**, the Jackson County Board of Commissioners approves entering into the 2026 Publication Agreement as presented.

**Board Action 26-004 – Approve a satisfactory performance evaluation for County Administrator Ryan Krosch.**

**Resolution 26-003 – Approve Resolution Setting the Minimum Salary for the County Attorney and County Sheriff.**

County of Jackson )  
 ) SS.  
State of Minnesota )

**Resolution No. 26-003**

**SETTING THE MINIMUM SALARY FOR THE COUNTY SHERIFF AND COUNTY ATTORNEY**

**WHEREAS**, Minnesota Statute 388.18 states at the January meeting prior to the first date on which applicants may file for the office of county attorney the county board shall set by resolution the minimum salary to be paid the county attorney for the term next following; and

**WHEREAS**, Minnesota Statute 387.20 states at the January meeting prior to the first date on which applicants may file for the office of county sheriff the county board shall set by resolution the minimum salary to be paid the county sheriff for the term next following; and

**WHEREAS**, applicants may file for the office of county attorney and county sheriff from May 19, 2026 until June 2, 2026 for a four-year term beginning January of 2027.

**NOW, THEREFORE BE IT RESOLVED**, the Jackson County Board of Commissioners sets the minimum annual salary for the county sheriff for the term beginning in 2027 at \$105,726.

**BE IT FURTHER RESOLVED**, the Jackson County Board of Commissioners sets the minimum annual salary for county attorney for the term beginning in 2027 at \$119,912

**Board Action 26-005** – Approve 2026 Policy for the Electronic Transfer of Funds.

**Resolution 26-004** – Delegate Authority for Electronic Funds Transfers to Kevin Nordquist, Jackson County Auditor/Treasurer and his designees and approve that his designees may accept payments of real property taxes by credit card and/or ACH provided a fee is charged for its use.

County of Jackson )  
 ) SS.  
State of Minnesota )

**Resolution No. 26-004**

**DELEGATE AUTHORITY FOR ELECTRONIC FUNDS TRANSFERS**

**WHEREAS**, Minnesota Statute 276.02 states that a County Board may, by resolution, authorize the Auditor/Treasurer and/or designees to accept payments of real property taxes by credit card provided that a fee is charged for its use. The fee must be commensurate with the costs assessed by the card issuer; and

**WHEREAS**, Minnesota Statute 471.38 allows for the use of electronic fund transfer as means of making various payments; and

**WHEREAS**, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

**WHEREAS**, a local government may make an electronic funds transfer for the following:

1. For a claim for a payment from an imprest payroll bank account or investment of excess money;
2. For a payment of tax or aid anticipation certificates;
3. For a payment of contributions to pension or retirement funds;
4. For vendor payments; and
5. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

**WHEREAS**, the County Board shall annually delegate the authority to make electronic funds transfers to the County’s Auditor/Treasurer or to his/her designee.

**NOW THEREFORE BE IT RESOLVED**, that the Jackson County Board delegates the authority to make electronic funds transfers to Kevin Nordquist, Jackson County Auditor/Treasurer and his designees. Also, that he and his designees may accept payments of real property taxes by credit card and/or ACH provided a fee is charged for its use.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Deputy Auditor/Treasurer’s will:

1. Provide a copy of this resolution to the disbursing bank;
2. Provide a list of all transaction actions made by electronic funds transfer to the county board at its next regularly scheduled meeting for auditor warrants or present a listing for approval before payment for commissioner warrants.

**Board Action 26-006** – Approve Public Works fuel bid for 2026 to the lowest bidder, Staple’s Oil of Windom, MN.

**Board Action 26-007** – Approve the application for exempt permit for Jackson County Pheasants Forever, with no waiting period, for a raffle to be held at the Horse Barn Hunt Club on April 7, 2026.

**Board Action 26-008** – Approve the MPCA Delegated County Feedlot Grant Agreement with Jackson County, and that Land Management Director Dan Bartosh is authorized to electronically sign the document on Jackson County's behalf.

The motion carried unanimously.

**COMMISSIONERS**

**Motion was made by Commissioner Liepold and seconded by Commissioner Pohlman** to table Resolution 26-005 – Approve Urging Repeal of Minnesota's Moratorium on Nuclear Energy Production. The motion carried unanimously.

**COUNTY ADMINISTRATOR**

**Motion was made by Commissioner Liepold and seconded by Commissioner Bargfrede** to adopt Board Action 26-009 – Authorize a per diem of \$80/day and a mileage rate the same as the Jackson County mileage rate for lay persons appointed to serve on boards and committees in 2026. The motion carried unanimously.

**Motion was made by Commissioner Nasby and seconded by Commissioner Bargfrede** to adopt Board Action 26-010 – Approve the 2026 Board/Committee Appointments and Per Diem Policy. The motion carried unanimously.

### **BOARD REPORTS**

Commissioner Bargfrede reported on meetings/events involving Labor Relations & Personnel Committee and JD9.

Commissioner Liepold reported on meetings/events involving Heron Lake Watershed and GBERBA.

Commissioner Pohlman reported on meetings/events involving the Historical Society.

Commissioner Nasby reported on meetings/events involving Des Moines River Watershed Planning Partnership Policy Committee and Family Service Network.

Commissioner Wachal reported on meetings/events involving Labor Relations & Personnel Committee.

### **ADJOURN**

Chair Wachal adjourned the meeting at 9:40 a.m.

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Board Chair

ATTEST:

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Ryan Krosch, County Administrator