



**JACKSON COUNTY**  
MINNESOTA

**BOARD OF COMMISSIONERS REGULAR MEETING  
DRAINAGE AUTHORITY REGULAR MEETING**

**Tuesday, January 6, 2026 9:00 A.M.**

**Jackson County Courthouse, Commissioners Board Room  
405 Fourth Street Jackson, MN**

- 9:00 a.m.                    Call Board of Commissioners' Meeting to Order
- 1.1. Pledge of Allegiance
  - 1.2. Nominations & Election of Board of Commissioners' Chair & Vice Chair
  - 1.3. Adoption of Agenda
- 9:05 a.m.                    Consent Agenda
- 2.1. Board Action – Approve December 16<sup>th</sup>, 2025 Board of Commissioner Regular Meeting Minutes
  - 2.2. Board Action – Approve Claims
  - 2.3. Board Action – Board of Commissioners 2026 Regular Meeting Schedule
  - 2.4. Resolution – Publication of Transportation Project Bids on the Jackson County Website
  - 2.5. Resolution – Official 2026 Newspaper
  - 2.6. Board Action – Satisfactory Performance Evaluation for County Administrator Ryan Krosch
  - 2.7. Resolution – Setting the Minimum Salary for the County Attorney and County Sheriff
  - 2.8. Board Action – Policy for Electronic Transfer of Funds
  - 2.9. Resolution – Delegate Authority for Electronic Funds Transfers
  - 2.10. Board Action – 2026 Fuel Bids
  - 2.11. Board Action – Gambling Application for Jackson County Pheasants Forever
  - 2.12. Board Action – Delegated County Feedlot Grant Agreement
- Unscheduled                Commissioners
- 3.1. Resolution – Urging Repeal of Minnesota's Moratorium on Nuclear Energy Production
- Unscheduled                County Administrator, Ryan Krosch
- 4.1. Board Action – 2026 Per Diem and Mileage Rate for Lay Persons on Boards and Commissions

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405 Fourth Street Jackson, MN 56143

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4.2. Board Action – 2026 Board and Committee Appointments

Unscheduled Committee and Board Reports

Adjourn Commissioners' Meeting

Unscheduled Call the Drainage Authority Meeting to Order

1.1. Adoption of Agenda

Consent Agenda

2.1. Board Action – Approve December 16<sup>th</sup>, 2025 Drainage Authority Regular Meeting Minutes

2.2. Resolution – Appoint Joint Board Commissioners for Jackson/Cottonwood Joint Drainage Systems

2.3. Resolution – Appoint Joint Board Commissioners for Jackson/Martin Joint Drainage Systems

2.4. Resolution – Appoint Joint Board Commissioners for Jackson/Nobles Joint Drainage Systems

Unscheduled Adjourn Drainage Authority Meeting

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**  
**December 16, 2025**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on December 16, 2025. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Don Wachal, Kent Bargfrede, and Larry Liepold. County Administrator, Ryan Krosch, County Attorney, Kristi Meyeraan, and Assistant to the Administrator, Brandi Bourquin were also in attendance.

**CALL TO ORDER**

Chair Pohlman called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Nasby and seconded by Commissioner Bargfrede** to adopt the agenda with consent agenda item 4.5. Board Action – Tobacco Retail License Renewal being moved to the regular agenda. The motion carried unanimously.

**EMPLOYEE RECOGNITION**

Chair Pohlman recognized employees for years of service with Jackson County.

5 Years:

- Dennis Bannister, Appraiser
- Sonja Gruhlke, Legal Assistant
- Stephanie Kaderabek, Deputy Auditor/Treasurer
- Karla Nordquist, County Assessor
- Kelly Rasche, Drainage Coord
- Mark Thaemlitz, Heavy Equipment Operator

10 Years:

- Michael Diekmann, Heavy Equipment Operator
- Bryce Freking, Civil Engineering Tech
- Elyse Holm, Administrative Assist
- Nicole Howard-Lawton, Admin Assistant/Software Specialist
- Donald Wachal, Commissioner

15 Years:

- Cole Rossow, Highway Maintenance Supervisor

20 Years:

- Sonja Koch, Office Manager
- Wesley Liepold, PW Director

**EMPLOYEE INTRODUCTIONS**

Highway Maintenance Supervisor, Cole Rossow, introduced new Heavy Equipment Operator, Gavin Hendrickson.

**CONSENT AGENDA**

**Motion was made by Commissioner Wachal and seconded by Commissioner Liepold** to approve the following Consent Agenda items:

**Board Action 25-184** – Approve December 2, 2025 Board of Commissioner Regular Meeting Minutes.

**Board Action 25-185** – Approve December 2, 2025 Board of Commissioner Budget and Levy Special Meeting Minutes.

**Board Action 25-186** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 112217-112373 in the amount of \$1,934,009.94 for the following funds: Revenue, \$208,496.47; Public Works, \$1,467,605.32; 2013A GO Capital Improvement Bonds, \$176,960.79; Ditch, \$57,403.78; Septic Systems Revolving Loan, \$15,000; Agency, \$2,189.50; Library, \$3,653.87; Taxes & Penalties, \$2,403.37; and Tax Increment Financing (TIF), \$296.84. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

<b>Vendor</b>	<b>Total</b>
Duininck, Inc.	1,205,290.84
Svoboda Excavating Inc	279,647.97
Vogel Traffic Services	154,838.12
Regents Of The University Of MN	35,690.79
Waste Management	19,123.47
I & S Group Inc	18,938.40
Simmons/Jerrold	17,376.90
Beemer Companies	15,000.00
Voss/John Jr & Carla	13,907.86
Simmons/Max	13,283.40
Simmons/Adeline	12,397.00
Livewire Printing Co	11,541.53
Ringquist/Ronald	9,552.40
Mn Dept of Revenue	8,854.10
Advanced Correctional Healthcare, Inc	7,489.91
Marsden Bldg Maintenance LLC	5,753.99
New Century FS	5,525.98
Federated Rural Electric Association	5,325.01
Sanford Health - Sioux Falls	5,273.00
KnowBe4 Inc	5,089.12
Erickson Engineering Co LLC	4,581.00
CORPORATE PAYMENT SYSTEMS	4,507.23
Jackson/City Of	4,267.72
Truck Center Companies West	3,939.47
Rasmussen Farms Inc	3,904.26
Mn County Attorney's Assn	3,857.00
H&H Aggregates LLC	3,856.26
Rickert Excavating	3,750.00
Killion Smith Law Firm	2,830.00
Amazon Capital Services	2,686.61
Jackson Co Auditor-Treasurer	2,506.02
Treasury Division Of Mn Dept Of Finance	2,448.84
S & J Cleaning	2,215.00
Newman Signs, Inc.	2,133.00
American Solutions For Business	2,081.56
Cohrs Construction Inc	2,079.30
<b>Total Claims Over \$2000</b>	<b>1,901,543.06</b>
<b>99 Claims Under \$2000</b>	<b>32,466.88</b>
<b>Total Claims Submitted</b>	<b>1,934,009.94</b>

**Resolution 25-015** – Approve 2025 Commitment and Assignment of Fund Balances.

County of Jackson )  
) SS.  
State of Minnesota )

**Resolution No. 25-015**  
**2025 Commitment and Assignment of Fund Balances**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54, which defines the terminology used for fund balance reporting on balance sheets of Governmental Funds, and;

**WHEREAS**, the terminology has been reviewed as follows; **Committed** funds use is restricted to a specific purpose by the County Board (action required); **Assigned** funds use is intended to be used for a specific purpose, intent expressed by either the County Board or another designated party (action required) and;

**WHEREAS**, the Auditor recommends that the Revenue from charges for services and miscellaneous sources from the Public Works (Road and Bridge) Special Revenue Fund be **committed** for wages, equipment, services and supplies for the public purpose of Road and Bridge activities and;

**WHEREAS**, the Auditor recommends that the Revenue from charges for services and miscellaneous sources from the Public Works Parks Department Fund be **committed** for wages, equipment, services and supplies for the public purpose of Parks and Trails activities and;

**WHEREAS**, the Auditor recommends that the Revenue from charges for services and miscellaneous sources from the Library Special Revenue Fund and Donations Fund be **committed** for wages, equipment, services, programs and supplies for the public purpose of Library activities and;

**WHEREAS**, the Auditor recommends that in order to provide support for the proper determination of the reporting status of each fund, the county board makes the following findings with respect to the resources available in the listed general funds.

**ASSIGNED**

<u>Dept</u>	<u>Acct Title</u>	<u>Resource</u>	<u>Determination</u>	<u>Ref #</u>
01.120	Vet's Van	Donations for Vehicles/Vehicle Expense Cumulative Amt Budgeted vs Expense Purpose: Future Van & Graphics Replacement	Assigned	2862
01.201.710	Sheriff	Take a Kid Fishing Cumulative Amount Donated vs Expended Purpose: Donations to Fund Event	Assigned	2876
01.201.710.0001	Sheriff	Take a Kid Shopping Cumulative Amount Donated vs Expended Purpose: Donations to Fund Event	Assigned	2877
01.701	Economic Development	Appropriation United Community Action Ptensp Cumulative Amt Budgeted vs Expense Purpose: Future County Share of Bus Match	Assigned	2860

**COMMITTED**

<u>Dept</u>	<u>Acct Title</u>	<u>Resource</u>	<u>Determination</u>	<u>Ref</u>
01.113	Capital Projects	Cumulative Purpose: Capital Improvement Projects Committed: Per Board Minutes	Committed	2841
01.149	General Government	Wind Energy Tax Cumulative Amt Budgeted vs Actual Purpose: Capital Improvement Project Committed per Board Minutes	Committed	2841 Brd 10-202
01.230	Jackson Sheriff	Net Amount of fund 230 that is over 5% under budget Committed: Per Contract	Committed	2874
74	Revolving Loan Fund	Cumulative Purpose: Economic Development Loans Committed: Per Board Minutes	Committed	74.2874

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners does hereby approve the above recommendation for funds classification of the Auditor.

**Board Action 25-187** – Approve Subsurface Treatment loan for Jay Place for the amount of \$15,000.

**Board Action 25-188** – Approve Subsurface Treatment loan for Nathan & Chelsey Sargent for the amount of \$15,000.

**Board Action 25-189** – Approve DVHHS 2026 Information Technology Services Agreement.

**Board Action 25-190** – Approve 2026 DVHHS Lease Agreement.

**Resolution 25-016** – Approve 2026 Jackson County Sheriff Salary.

County of Jackson        )  
  ) SS.  
State of Minnesota        )

**Resolution No. 25-016**  
**2026 Jackson County Sheriff Salary**

**WHEREAS**, the Jackson County Board of Commissioners annually establishes compensation for elected county officials; and

**WHEREAS**, Minnesota Statute 387.20 states that the county board annually shall set by resolution the salary of the county sheriff; and

**WHEREAS**, in determining the annual salary of the Jackson County Sheriff, the Jackson County Board has given thorough consideration of the responsibilities and duties of said office, and the experience, qualifications and performance of the County Sheriff, Shawn Haken.

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners does hereby set the 2026 annual salary of Jackson County Sheriff Shawn Haken at \$140,878.40.

**Resolution 25-017** – Approve 2026 Jackson County Attorney Salary.

County of Jackson        )  
  ) SS.  
State of Minnesota        )

**Resolution No. 25-017**  
**2026 Jackson County Attorney Salary**

**WHEREAS**, the Jackson County Board of Commissioners annually establishes compensation for elected county officials; and  
**WHEREAS**, Minnesota Statute 388.18 states that the county board annually shall set by resolution the salary of the county attorney; and

**WHEREAS**, in determining the annual salary of the Jackson County Attorney, the Jackson County Board has given thorough consideration of the responsibilities and duties of said office, and the experience, qualifications and performance of the County Attorney, Kristi Meyeraan.

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners does hereby set the 2026 annual salary of Jackson County Attorney Kristi Meyeraan at \$140,000.00.

**Board Action 25-191** – Approve 2026 Solid Waste and Recycling Licenses.

**Board Action 25-192** – Approve the 2026-2027 MPCA County Feedlot Program Delegation Agreement Work Plan.

The motion carried unanimously.

**Motion by Commissioner Liepold and seconded by Commissioner Nasby** to adopt Board Action 25-193 – Approve 2026 Licenses for Sale of Tobacco for Family Dollar LLC, dba Family Dollar #26341 and Jackson Tobacco with Jackson Tobacco’s approval contingent on receipt of required application, fees and related documentation and approvals by December 31, 2025. The motion carried unanimously.

**CITIZEN/STAKEHOLDER/ORGANIZATION**

Shanell Schneider and Danni Bristol with the MN Department of Corrections gave an update on felony probation services that are provided to Jackson County.

Sara Adkins, with ElevaCare gave a cashflow update.

**Motion was made by Commissioner Liepold and seconded by Commissioner Wachal** to adopt Board Action 25-194 – Approve purchasing a \$450,000 CD with Farmers & Merchants Bank of Luverne with the CD used as

collateral for ElevaCare's line of credit and the CD term being from January 1, 2026 to June 30, 2026. The motion carried unanimously.

**COUNTY ADMINISTRATOR**

Chair Pohlman opened the public hearing to receive comments regarding the 2026 Fee Schedule at 9:47 a.m.

There were no public comments.

Chair Pohlman declared the public hearing closed at 9:49 a.m.

**Motion was made by Commissioner Nasby and seconded by Commissioner Bargfrede** to adopt Resolution 25-018 – Approve adoption of the Jackson County Fee Schedule effective January 1, 2026. The motion carried unanimously.

County of Jackson            )  
  ) SS.  
State of Minnesota         )

**Resolution No. 25-018**

**ADOPTING THE JACKSON COUNTY FEE SCHEDULE**

**WHEREAS**, Minnesota Statute 373.41 states a county may charge a fee to record, file, certify, or provide copies of any instrument, document, or paper that is required by law to be filed or which may be filed in any county office; and

**WHEREAS**, MS 373.41 also states a county may charge fees for service provided by any county office, official, department, court, or employee; and

**WHEREAS**, MS 373.41 states a county board may, after a public hearing, establish the amounts of fees to be charged for the services, unless a statute has specified the amount; and

**WHEREAS**, MS 373.41 states there must be a reasonable relation between the fee and the cost of providing the service.

**NOW, THEREFORE, BE IT RESOLVED**, the Jackson County Board hereby adopts the Jackson County Fee Schedule as presented with said fees to become effective January 1, 2026.

**LAND MANAGEMENT/SWCD**

**Motion was made by Commissioner Bargfrede and seconded by Commissioner Wachal** to adopt Board Action 25-195 – Approve Conditional Use Permit for Chris Kabele for the construction of a new pond on his property located at SE ¼ NE 1/4, Section 36, Minneota Township (Parcel ID 13.036.0600; 70508 480<sup>th</sup> Avenue, Jackson, MN) for personal fishing and hunting with six conditions:

1. All County, State, and Federal laws, regulations, and ordinances shall be complied with. All necessary permits, licensures, and certifications, including but not limited to any that may be required by the Minnesota Pollution Control Agency, Minnesota Department of Natural Resources, Minnesota Department of Labor and Industry, Minnesota Department of Health, Minnesota Department of Transportation, Jackson County Soil and Water Conservation District, or Jackson County shall be secured and maintained.
2. Site must be developed according to the approved site plans.
3. The access drive to the principal structure shall have a minimum width of (10) feet with a pavement strength capable of supporting emergency and fire vehicles.
4. Any functional field tile, public or private, that are encountered during construction must be either repaired and replaced or re-routed to ensure existing drainage is maintained.
5. Utilize MPCA best management practices for potential erosion due to stormwater during the construction phase of the project.
6. All refuse and waste must be properly disposed of. No on-site burning or burial of any materials. Any hazardous waste must be disposed of in a manner consistent with the Minnesota Pollution Control Agency’s regulations.

The motion carried unanmioulsy.



**NOW THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners does hereby adopt the 2026 budget for Jackson County in the amount of \$33,315,208.

<b>Budgeted Governmental Funds</b>	<b><u>2026</u></b>
<b>Revenues</b>	
County Portion of Tax Levy	14,758,380
State Paid Portion of Tax Levy	757,237
Total Tax Levy	15,515,617
Licenses and Permits	15,900
Intergovernmental-	
Federal	765,000
State	9,826,130
Other	---
Charges for Services	2,319,700
Fines and Forfeits	24,600
Interest on Investments	529,165
Miscellaneous	4,319,096
<b>Total Revenues</b>	<b>33,315,208</b>
<b>Expenditures</b>	
General Government	6,134,632
Public Safety	4,917,737
Highways and Streets	13,621,072
Health & Human Services	2,757,113
Culture and Recreation	1,457,860
Conservation of Natural Resources	1,033,393
General Obligation Debt Service	2,865,273
Other/Unallocated	528,128
<b>Total Expenditures</b>	<b>33,315,208</b>

**COMMISSIONERS**

Chair Pohlman discussed with the Board a Resolution Urging Repeal of Minnesota's Moratorium on Nuclear Energy Production. The consensus of the Board was to table the item for future discussion.

**BOARD REPORTS**

Commissioner Wachal reported on meetings/events involving ElevaCare, PrimeWest, MCIT, AMC Annual Conference, and Planning and Zoning.

Commissioner Nasby reported on meetings/events involving ElevaCare, Friends of the Jackson County Trails, Wild Compass, Legislative Forum at Fendt, and SCHSAC: State Community Health Services Advisory Committee.

Commissioner Liepold reported on meetings/events involving AMC Annual Conference.

Commissioner Bargfrede reported on meetings/events involving AMC Annual Conference, DVHHS, Legislative Forum at Fendt, and Public Works.

Commissioner Pohlman reported on meetings/events involving PrimeWest, AMC Annual Conference, MCIT, DVHHS, and Blue Earth River One Watershed/One Plan Policy Committee.

**Motion was made by Commissioner Nasby and seconded by Commissioner Liepold** to recess the Commissioners meeting at 10:53 a.m. The motion carried unanimously.

**Chair Pohlman reconvened the meeting at 11:11 a.m.**

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to go into closed session at 11:12 am. per MN Statute 13D.05 Subd. 3 to conduct the annual performance evaluation of County Administrator, Ryan Krosch. The motion carried unanimously.

Chair Pohlman reopened the commissioners meeting at 11:51 a.m.

**ADJOURN**

Chair Pohlman adjourned the meeting at 11:51 a.m.

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Board Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator



**Request for Board Action**  
**Agenda Item No. 2.3.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Administrator

**Presenter:** Ryan Krosch

**Recommendation:** Approve

**Item:** Board of Commissioners 2026 Regular Meeting Schedule

**Board Action Request:**

Approve the Jackson County Board of Commissioners, Board of Equalization and Drainage Authority 2026 Regular Meeting Schedule.

**Background & Comments:**

Minnesota Statute 13D.04 states, "a schedule of the regular meetings of a public body shall be kept on file at its primary offices."

Minnesota Statute 375.07 states, "the board shall meet at the county seat for the transaction of business on the first Tuesday after the first Monday in January, and may meet on other days and at other locations within the county it prescribes as necessary for the interests of the county. ... Sessions shall be called by a majority of the board... ."

**Attachments:** Meeting schedule

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

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**PUBLIC NOTICE**  
**Jackson County Board of Commissioners,**  
**Board of Equalization & Drainage Authority**  
**2026 Regular Meeting Schedule**

The regular meetings of the Jackson County Board of Commissioners and the Drainage Authority will be held at 9:00 a.m. on the dates specified below, unless otherwise noticed. Meeting times are subject to change with notice. Meetings will take place in the Jackson County Courthouse, County Board Room, 405 4<sup>th</sup> Street, Jackson, Minnesota, unless otherwise specified. **Please note Drainage Authority meetings will run concurrently with Regular Board of Commissioners meetings. Drainage Authority hearings requiring notice will have specific times scheduled with the hearing notice.**

Notice is also hereby given that attendance by Commissioner(s) may be via electronic means in accordance with Minnesota Statutes § 13D.02 or 13D.021. Agendas may be accessed in advance of meetings on the Jackson County, MN, website, <https://www.co.jackson.mn.us/> , or at the Jackson County Courthouse. Questions can be directed to Ryan Krosch, Jackson County Administrator, at (507) 847-4182.

**Meeting Schedule**

**Department Update @ 8:30 a.m.**

Tuesday	January	6 <sup>th</sup>	
Tuesday	January	20 <sup>th</sup>	
Tuesday	February	3 <sup>rd</sup>	
Tuesday	February	17 <sup>th</sup>	
Tuesday	March	3 <sup>rd</sup>	
Tuesday	March	17 <sup>th</sup>	
Tuesday	April	7 <sup>th</sup>	County Assessor
Tuesday	April	21 <sup>st</sup>	Public Works
Tuesday	May	5 <sup>th</sup>	Sheriff
Tuesday	May	19 <sup>th</sup>	County Auditor/Treasurer
Tuesday	June	2 <sup>nd</sup>	Extension
<b>Tuesday</b>	<b>June</b>	<b>16<sup>th</sup></b>	<b>Regular Meeting @ 4:30 p.m.</b>
<b>Tuesday</b>	<b>June</b>	<b>16<sup>th</sup></b>	<b>Board of Equalization @ 6:30 p.m.</b>
Tuesday	July	7 <sup>th</sup>	Information Systems
Tuesday	July	21 <sup>st</sup>	Veteran Services
Tuesday	August	4 <sup>th</sup>	Library
Tuesday	August	18 <sup>th</sup>	County Recorder
Tuesday	September	1 <sup>st</sup>	
Tuesday	September	15 <sup>th</sup>	County Attorney
Tuesday	October	6 <sup>th</sup>	Probation
Tuesday	October	20 <sup>th</sup>	Land Management/SWCD
Tuesday	November	3 <sup>rd</sup>	
Tuesday	November	17 <sup>th</sup>	
<b>Tuesday</b>	<b>December</b>	<b>1<sup>st</sup></b>	<b>Regular Meeting @ 4:00 p.m.</b>
<b>Tuesday</b>	<b>December</b>	<b>1<sup>st</sup></b>	<b>2027 Budget &amp; Tax Levy Presentation &amp; Public Comment @ 6:00 p.m.</b>
Tuesday	December	15 <sup>th</sup>	



**Request for Board Action**  
**Agenda Item No. 2.4.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Administrator

**Presenter:** Ryan Krosch

**Recommendation:** Approve

**Item:** Publication of Transportation Project Bids on the Jackson County Website

**Board Action Request:**

Approve Resolution Approving Publication of Transportation Project Bids on the Jackson County Website.

**Background & Comments:**

M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation project advertisements for bids be published on the Jackson County Website instead of in the official newspaper.

**Attachments:** Resolution

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

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County of Jackson        )  
                                      ) SS.  
State of Minnesota        )

**Resolution No. 26-  
APPROVING PUBLICATION OF TRANSPORTATION PROJECT BIDS ON THE  
JACKSON COUNTY WEBSITE**

**WHEREAS**, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

**THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners approves the Jackson County Public Works Department to use the Jackson County website [www.co.jackson.mn.us](http://www.co.jackson.mn.us) as the method of advertising for transportation project bids.

**THEREFORE, BE IT FUTHER RESOLVED**, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements for bids for transportation projects will be published on the Jackson County website.

Duly passed and adopted this 6<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
Jackson County Board of Commissioners'  
Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator



**Request for Board Action**  
**Agenda Item No. 2.5.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Administrator

**Presenter:** Ryan Krosch

**Recommendation:** Approve

**Item:** Resolution Approving the Official 2026 Newspaper

**Board Action Request:**

Approve the Resolution Approving the Official 2026 Newspaper used for Publications and a Publication Agreement with Qualified Newspapers

**Background & Comments:**

Each year the County Board must select an official newspaper for required legal publications and notices. As in the past, the Jackson County Pilot has requested to be the official legal paper for Jackson County. The Jackson County Pilot and Lakefield Standard (jointly owned) have again submitted a publication agreement to publish the monthly Board proceedings, financial statement and delinquent taxes. The publication costs in the agreement include a 3.0% increase from 2025.

**Attachments:** Resolution, publication agreement, letter from the Jackson County Pilot

**Fiscal Impact:** Budgeted expense

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)

County of Jackson        )  
  ) SS.  
State of Minnesota        )

**Resolution No. 26-  
APPROVING THE OFFICIAL 2026 NEWSPAPER USED FOR PUBLICATIONS AND  
A PUBLICATION AGREEMENT WITH QUALIFIED NEWSPAPERS**

**WHEREAS**, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular session of the board in January each year; and

**WHEREAS**, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

**WHEREAS**, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

**WHEREAS**, the qualified newspapers located in Jackson County have submitted a publication agreement for publication of certain proceedings and notices of Jackson County; and

**WHEREAS**, the Jackson County Pilot has submitted a request to be the official legal paper for Jackson County in 2026.

**NOW, THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners approves the Jackson County Pilot as the official legal paper for Jackson County in 2026.

**BE IT FURTHER RESOLVED**, the Jackson County Board of Commissioners approves entering into the 2026 Publication Agreement as presented.

Duly passed and adopted this 6<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
Jackson County Board of Commissioners'  
Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator

PUBLICATION AGREEMENT

Financial statement/delinquent taxes/monthly proceedings

THIS AGREEMENT, made and entered into this 6<sup>th</sup> day of January by and between Glen L Caron, General Manager of the Jackson County Pilot and Lakefield Standard as parties of the first part, and the Jackson County Board of Commissioners, party of the second part.

WITNESSETH, that the parties of the first part agree to print and publish, in each and all of the newspapers above mentioned, printed and published in said County, all of the proceedings of the said County Board for the year 2026, the annual financial statement to be published during the year 2026, and the list of real estate taxes remaining delinquent on the first Monday of January 2026 for the said County, all for the legal rate as specified by law. The composition and billing procedures of the financial statement, delinquent tax list, and monthly proceedings are provided on attached copy. Other necessary publications are contracted to be printed and published in the official newspaper.

Legal charges are determined by type size and column inch. The charges of the respective type sizes are:

*9 pt.	\$12.48/column inch
*8 pt.	\$14.94/column inch
*7 pt.	\$17.30/column inch
*6 pt.	\$19.66/column/inch

Said proceedings of the Jackson County Board are to be published in each of the two newspapers within fifteen (15) days after copy has been furnished to the official newspaper by the County Administrator.

IN WITNESS WHEREOF, the representative of the first part have hereunto set their hands and the part of the second part has caused this contract to be signed by its Chairman and Administrator.

By Glen Caron  
General Manager, Jackson County Pilot

\_\_\_\_\_  
Date

JACKSON COUNTY BOARD  
Jackson, Minnesota

By: \_\_\_\_\_  
Chairman

ATTEST: \_\_\_\_\_  
County Administrator

Attached documents:  
\* Composition and Billing Summary

## Composition and Billing

### **FINANCIAL STATEMENT:**

#### COMPOSITION:

2026 Composition for Financial Statement – Jackson County Pilot

#### BILLING:

The Jackson County Pilot submits a statement to the Jackson County Administrator for composition, printing and distribution for one week. The financial statement is billed at the legal rate of two publications. The second publication charge is at a discounted rate. The statement is published in both county newspapers.

### **DELINQUENT TAXES:**

#### COMPOSITION:

2026 Composition for Delinquent Tax List – Jackson County Pilot

#### BILLING:

The Jackson County Pilot submits a statement to the Jackson County Administrator for the composition, printing and distribution. It is published for two consecutive weeks in both county newspapers. This is billed as a two-week legal.

### **MONTHLY PROCEEDINGS:**

#### COMPOSTION:

Proceedings are sent to the Jackson County Pilot by the Jackson County Administrator as an email attachment. The Jackson County Pilot formats and distributes them to the Lakefield Standard.

**BILLING:** The proceedings are charged at legal rate for one publication and published in the two county newspapers, one at no charge.

### **SUMMARY:**

- a.) The benefits to Jackson County from our agreement are maximum distribution and readership of the county proceedings, financial statement and delinquent tax list for substantially reduced costs.
- b.) The proceedings and delinquent tax list are published in two publications for the price of one.
- c.) The financial statement is published in two publications for the price of one.
- d.) All financial statements, delinquent tax lists and proceedings are posted to each publication's website.

December 30, 2025

To the Honorable Board of County Commissioners  
Jackson County, Minnesota

**RE: Official County Newspaper**

Commissioners:

As has been done in the past, it is requested that you appoint the Jackson County Pilot as the official newspaper for Jackson County.

In addition to publishing the legals on a timely basis, we will also be posting the legals on the Jackson County Pilot website. The legals printed in the Jackson County Pilot will be referenced that they can be seen on [www.jacksoncountypilot.com](http://www.jacksoncountypilot.com) 24 hours per day.

Thank you for the cooperation we receive in all areas of county government. We appreciate the opportunity to serve you and the citizens of Jackson County.

Sincerely,

A handwritten signature in black ink that reads "Glen Caron". The signature is written in a cursive, flowing style.

Glen Caron  
General Manager



**Request for Board Action**  
**Agenda Item No. 2.6.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Commissioners

**Presenter:** \_\_\_\_\_

**Recommendation:** Approve

**Item:** Satisfactory Performance Evaluation for County Administrator Ryan Krosch

**Board Action Request:**

Approve a satisfactory performance evaluation for County Administrator Ryan Krosch.

**Background & Comments:**

In accordance with MN Statute 13D.05, the County Board held a closed session on December 16, 2025 to conduct County Administrator Ryan Krosch's annual performance evaluation. MS 13D.05 requires that, at its next meeting, the Board summarize the conclusions of the evaluation.

**Attachments:** \_\_\_\_\_

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)



**Request for Board Action**  
**Agenda Item No. 2.7.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Administrator

**Presenter:** Ryan Krosch

**Recommendation:** Approve

**Item:** Resolution Setting the Minimum Salary for the County Attorney and County Sheriff

**Board Action Request:**

Approve Resolution Setting the Minimum Salary for the County Attorney and County Sheriff.

**Background & Comments:**

Minnesota Statute requires at the January meeting prior to the first date on which applicants may file for the offices of county attorney and county sheriff the county board shall set by resolution the minimum salary to be paid the county attorney and county sheriff for the term next following. Applicants may file for the office of county attorney and county sheriff from May 19, 2026 until June 2, 2026 for a four-year term beginning January of 2027. Jackson County has historically used the County's wage schedule as a guide when setting these minimum salaries. The proposed minimum salaries in the attached resolution use Grade 22, step 1 for the the county sheriff and Grade 24, step 1 for the county attorney.

**Attachments:** Resolution

**Fiscal Impact:** Budgeted salary

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)

County of Jackson        )  
                                  ) SS.  
State of Minnesota        )

**Resolution No. 26-  
SETTING THE MINIMUM SALARY FOR THE  
COUNTY SHERIFF AND COUNTY ATTORNEY**

**WHEREAS**, Minnesota Statute 388.18 states at the January meeting prior to the first date on which applicants may file for the office of county attorney the county board shall set by resolution the minimum salary to be paid the county attorney for the term next following; and

**WHEREAS**, Minnesota Statute 387.20 states at the January meeting prior to the first date on which applicants may file for the office of county sheriff the county board shall set by resolution the minimum salary to be paid the county sheriff for the term next following; and

**WHEREAS**, applicants may file for the office of county attorney and county sheriff from May 19, 2026 until June 2, 2026 for a four-year term beginning January of 2027.

**NOW, THEREFORE BE IT RESOLVED**, the Jackson County Board of Commissioners sets the minimum annual salary for the county sheriff for the term beginning in 2027 at \$105,726.

**BE IT FURTHER RESOLVED**, the Jackson County Board of Commissioners sets the minimum annual salary for county attorney for the term beginning in 2027 at \$119,912

Duly passed and adopted this 6<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
Jackson County Board of Commissioners'  
Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator



**Request for Board Action**  
**Agenda Item No. 2.8.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Auditor/Treasurer

**Presenter:** Jill Horn

**Recommendation:** Approve

**Item:** Policy for Electronic Transfer of Funds

**Board Action Request:**

Request approval of the 2026 Policy for the Electronic Transfer of Funds

**Background & Comments:**

This policy was approved 10/21/2025. There have been no changes to the policy. We are scheduling the renewal of the policy to annually on the first meeting in January to coincide with the Resolution to Delegate Authority for Electronic Funds Transfer.

**Attachments:** 2026 Policy for the Electronic Transfer of Funds

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)

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Minnesota statutes governing electronic funds transfers include 375.171 (Credit Cards), 375.18 (General Powers), 384.13 (Claims; Disbursements), 385.071 (Electronic Funds Transfer), 471.38 (Claims), 471.381 (City, Town, and County Obligations and Payments), and 471.425 (Prompt Payment of Local Government Bills).

### **Electronic Funds Transfer Payments**

Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments. A local government may make electronic funds transfer for the following:

- A. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- B. For a payment of tax or aid anticipation certificates;
- C. For a payment of contributions to pension or retirement funds;
- D. For vendor payments; and
- E. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

State law requires local units of government to adopt certain policies and procedures before electronic transfers are made as they present a unique opportunity for fraud. Electronic transfer extends only to a local government that has enacted all of the following policy controls:

- A. The governing body shall annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer's designee;
- B. The disbursing bank shall keep on file a certified copy of the delegation of authority;
- C. The initiator of the electronic transfer shall be identified;
- D. The initiator shall document the request and obtain an approval for each transfer from the designated business administrator, or chief financial officer or the officer's designee before initiating the transfer as required by internal control policies;
- E. A written confirmation of each transaction shall be made no later than one business day after the transaction and shall be used in lieu of check, order check or warrant to support the transaction;
- F. A list of transactions made by electronic funds transfer shall be submitted to the governing body at its next regular meeting after the transaction.

Jackson County Policy and Procedures addressing the above:

- A. Resolution to delegate authority for electronic funds transfers approved by the Jackson County Board annually.
- B. Resolution to delegate authority for electronic funds transfers approved by the Jackson County Board annually designates the Deputy Auditor/Treasurer's will provide a copy of the resolution to the disbursing bank.
- C. The disbursing bank shall receive from the Jackson County Auditor/Treasurer a listing of all authorized signers on each disbursement account. The Chief Deputy Auditor/Treasurer will also set up new users in the disbursing banks electronic banking platform defining account access, ach payments options, and wire options. The depository bank will also utilize multi-factor authentication to verify users on it's banking platform. The Chief Deputy Auditor/Treasurer will also disable users in the electronic banking platform. The dispersing bank (after discussions with the auditor/treasurer or his designee) will also have a set of controls set up that have transfer limits, dual authentication requirements, and file limits. This helps to limit both the bank and

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the County's liability. The electronic banking platform maintains initiator information. No wires are to be made to foreign countries.

- D. Purchases are to approved by department heads or their designees. Purchases are subject to the Purchasing and Procurements Policy F075 and/or Contracting Policy and Procedure F085. Credit card purchases are subject to the warrant provision as well as the County Issued Credit Cards Policy F080.

1. Auditor and Commissioner Warrants

- a. All bills (excluding monthly manual warrants) are to be scanned into GovAp for payment by the County Auditor/Treasurer's designated staff, the Public Works Accountant, the Department Head or the Department Head's designee.
- b. The bills are to be coded to the correct expenditure accounts and routed to the Department Head, the Department Head's designee, the Auditor/Treasurer or designee, or the County Administrator.
- c. Bills entered are to be reviewed by the Auditor/Treasurer's staff for appropriateness, proper approval, W9 on file, and electronic payment information on file.
- d. All requests for changes to depository account information must be verified using internal control procedures in place to authenticate that the request was actually received from the vendor and also that changes to the depository accounts are subject to dual review by the Auditor/Treasurer's staff.
- e. For Auditor warrants, the EFT file shall be subject to the dollar limits and dual authorization requirements that the Auditor/Treasurer has in place with the County's depository bank. For Commission Warrants, the Board Chairman or his designee in case of absence, shall approve the warrant register for payment. These EFT files shall also be subject to the dollar limits and dual authorization requirements that the Auditor/Treasurer has in place with the County's depository bank.

2. Payroll

- a. Each employee is to submit their timesheet in UKG/RT Vision.
- b. Each Department Head or their designee review the timesheet for accuracy and also the correct costing project for Public Works employees.
- c. The timesheets are uploaded into UKG by the appointed payroll processors and reviewed for accuracy and appropriateness.
- d. Any changes to depository accounts are submitted by the employee into UKG and a banking document such as a check, a savings slip, or a bank authorization is submitted to the appointed payroll processors. There is dual review to ensure that account changes are made correctly.
- e. The appointed payroll processors process the payroll and take steps to ensure that benefits and employee elected contributions are accounted for.
- f. The payroll EFT file shall be subject to the dollar limits and dual authorization requirements that the Auditor/Treasurer has in place with the County's depository bank.

3. Manual Warrants

- a. Manual warrants are done for items paid via an electronic transfer to the vendor that initiated the payment from the County's depository account. These

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- 
- transactions consist of payroll benefits, employee deductions, postage, State and Federal fees and taxes, State unemployment and paid family medical leave, bond principal, interest and pay agent fees, and investment purchases and the associated broker/agent fees.
- b. Each manual warrant is to be supported by proper documentation that is retained per the retention schedule.
  - c. The Auditor/Treasurer's office ensure the EFT amounts match the documentation and that appropriate expense accounts are assigned.
  - d. The manual warrants are processed at the end of each month and a warrant register is produced showing the bills that were paid.
- E. Each EFT Batch will have written confirmation of each transaction made no later than one business day after the transaction and shall be used in lieu of check, order check or warrant to support the transaction. In most cases, this transaction file and confirmation will be available right immediately after processing. This transaction history shall be kept on file in the County records for the time period specified the records retention manual. The Auditor/Treasurer's office shall aim to balance the County depository bank account daily as an added level of assurance that EFT transactions are appropriate and originated by the County or one of its authorized vendors.
- F. A list of pending payment transactions is to be submitted to the board for approval before payment is made (commissioner warrants). A separate listing of transactions paid since the last regular meeting shall be submitted to the Commissioners at the next regular meeting after the payments were made with the exception of manual warrant and payroll checks. The manual warrants shall be presented to board in transactions paid at the next regular board meeting after processing has been completed. A payment listing shall be provided to the press as required by statute. These listings shall not include any depository account information as it is non-public information.

### **Receipt of Electronic Funds Transfer Payments**

Minnesota Statute 471.381 Subdivision 2: Authority to accept payment by credit card or other methods. A County may accept payment by use of a credit card, debit card, or all forms of electronic or wire funds transfer. Subject to any other law to the contrary, the county may add to the amount due a service charge for the acceptance of a payment method authorized in this subdivision. The County shall adopt policies and procedures regarding the payments.

The payment of property taxes is subject to section 276.02. The County Auditor/Treasurer shall collect all taxes extended on the tax lists of the county and the fines, forfeitures, or penalties received by any person or officer for the use of the County. The Auditor/Treasurer's office shall collect the taxes according to law and credit them to the proper funds. Taxes, fines, interest and penalties must be paid with US currency or by check, money order, or electronic payments, including, but not limited to, automated clearing house transactions and federal wires drawn on a bank or other financial institution in the United States. The county board may by resolution authorize the Auditor/Treasurer to impose a charge for any dishonored checks or electronic payments. The charges for dishonored payment of property taxes may be added to the tax, shall constitute a lien on the property, and when collected shall be distributed to the county.

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The County Board may, by resolution, authorize the Auditor/Treasurer and/or designees to accept payments of real property taxes by credit card provided that a fee is charged for its use. The fee charged must be commensurate with the costs assessed by the card issuer. If a credit card transaction under this section is subsequently voided or otherwise reversed, the lien of real property taxes under section 272.31 is revived and attaches in the manner and time provided in that section as though the credit card transaction had never occurred, and the voided or reversed credit card transaction shall not impair the right of a lien holder under section 272.31 to enforce the lien in its favor.

Jackson County Policy and Procedures addressing the above:

- Jackson County accepts payments made via US currency, personal check, certified check, ACH, postal money order, money orders, credit card, debit card, check by phone, and wire transfer.
- Jackson County has established contracts with credit card vendors that allow the fees charged to be passed on to the customer as a disclosed additional fee. This applies to property tax payments as well as other various fees.
- Jackson County has policies and procedures for the timely deposit of funds received into the appropriate revenue account. The Auditor/Treasurer's office shall aim to balance the County depository bank account daily as an added level of assurance that EFT transactions are accounted for. There are also various reconcilements performed to ensure EFT payments are processed.
- Property tax payments subsequently voided or otherwise reversed, are to be reversed as of the date of the payment to ensure the continuation of the penalty and interest calculations as well as the continuation of the expiration of redemption period.
- Jackson County has a resolution to authorize the Auditor/Treasurer and/or designees to accept payments of real property taxes by credit card provided that a fee is charged for its use. The fee charged must be commensurate with the costs assessed by the card issuer.



**Request for Board Action**  
**Agenda Item No. 2.9.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Auditor/Treasurer

**Presenter:** Jill Horn

**Recommendation:** Approve

**Item:** Approval of 2026 Annual Resolution to Delegate Authority for Electronic Funds Transfers

**Board Action Request:**

Request approval of the 2026 Resolution to Delegate Authority for Electronic Funds Transfers to Kevin Nordquist, Jackson County Auditor/Treasurer and his designees. Also that his designees may accept payments of real property taxes by credit card and/or ACH provided a fee is charged for its use.

**Background & Comments:**

This policy was approved 10/21/2025. We are scheduling the resolution to be approved annually at the first meeting in January.

**Changes made:**

From: Also, that he and his designees may accept payments of real property taxes by credit card provided a fee is charged for its use.

To: Also, that he and his designees may accept payments of real property taxes by credit card and/or ACH provided a fee is charged for its use.

This was to address if there was a charge for an ACH payment, it would be passed on to the taxpayer as we are to collect the tax amount due.

The commissioner approval line was also changed as there will be a new chair in 2026.

**Attachments:** 2026 Resolution to Delegate Authority for Electronic Funds Transfers

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)

County of Jackson )  
 ) SS.  
State of Minnesota )

**Resolution No. 26-**  
DELEGATE AUTHORITY FOR ELECTRONIC FUNDS TRANSFERS

**WHEREAS**, Minnesota Statute 276.02 states that a County Board may, by resolution, authorize the Auditor/Treasurer and/or designees to accept payments of real property taxes by credit card provided that a fee is charged for its use. The fee must be commensurate with the costs assessed by the card issuer; and

**WHEREAS**, Minnesota Statute 471.38 allows for the use of electronic fund transfer as means of making various payments; and

**WHEREAS**, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

**WHEREAS**, a local government may make an electronic funds transfer for the following:

1. For a claim for a payment from an imprest payroll bank account or investment of excess money;
2. For a payment of tax or aid anticipation certificates;
3. For a payment of contributions to pension or retirement funds;
4. For vendor payments; and
5. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

**WHEREAS**, the County Board shall annually delegate the authority to make electronic funds transfers to the County's Auditor/Treasurer or to his/her designee.

**NOW THEREFORE BE IT RESOLVED**, that the Jackson County Board delegates the authority to make electronic funds transfers to Kevin Nordquist, Jackson County Auditor/Treasurer and his designees. Also, that he and his designees may accept payments of real property taxes by credit card and/or ACH provided a fee is charged for its use.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Deputy Auditor/Treasurer's will:

1. Provide a copy of this resolution to the disbursing bank;
2. Provide a list of all transaction actions made by electronic funds transfer to the county board at its next regularly scheduled meeting for auditor warrants or present a listing for approval before payment for commissioner warrants.

Dated this 6th day of January, 2026.

\_\_\_\_\_  
Jackson County Board of Commissioners'  
Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator



**Request for Board Action**  
**Agenda Item No. 2.10.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Public Works/Parks

**Presenter:** \_\_\_\_\_

**Recommendation:** Approve

**Item:** 2026 Fuel Bids

**Board Action Request:**

Approve Fuel Bid for 2026

**Background & Comments:**

Upon opening of fuel bids, shop supervisor recommends awarding 2026 fuel bid to Staples Oil of Windom, MN. Upon review, Staples Oil came in with the lowest margin for supplying our 2026 fuel.

**Attachments:** Schedule of Bids, Fuel Bids

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)

**Supply of Gasoline and Diesel Fuel**

**JACKSON COUNTY  
SCHEDULE OF BID PRICES**

BIDDER MUST FILL IN UNIT PRICES IN NUMERALS; MAKE THE CORRECT EXTENSION FOR EACH ITEM AND GRAND TOTAL ALL ITEMS. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.

ITEM DESCRIPTION	UNIT/ MEASURE	APPROX QTY	UNIT PRICE *	AMOUNT *
Diesel to Jackson Location	Gallons	60,000	\$2.2014 # 0.0988 <u>\$2.3002</u>	\$138,012.00
Diesel to Lakefield Location	Gallons	30,000	\$2.2014 # 0.1188 <u>\$2.3202</u>	\$69,606.00
Gasoline to Jackson Location	Gallons	50,000	\$1.6696 # 0.4145 <u>\$2.0841</u>	\$104,205.00
TOTAL BID AMOUNT				\$311,823.00

\* Bid Prices Shall Include Applicable Taxes (see Special Provisions #5 and #6)

BIDDER NAME Staples Oil Co., Inc.

## 2026 Jackson County Fuel Bids

	Jackson Diesel	Jackson Gas	Lakefield Diesel	Total margin
Staples Oil	.0988	.4145	.1188	.6321 (winning bid)
Crystal Valley	.06	.378	.212	.65
Coop Energy	.0895	.4255	.12	.635



**Request for Board Action**  
**Agenda Item No. 2.11.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Citizen/Stakeholder/Organization

**Presenter:** \_\_\_\_\_

**Recommendation:** Approve

**Item:** Gambling Application for Jackson County Pheasants Forever

**Board Action Request:**

Approve the application for exempt permit for Jackson County Pheasants Forever, with no waiting period, for a raffle to be held at the Horse Barn Hunt Club on April 7, 2026.

**Background & Comments:**

This raffle is a fundraiser for Jackson County Pheasants Forever.

MS349.213 governs the local authority for gambling permits. 1st application of 2026 (allowed to approve up to 5 permit applications per year).

**Attachments:** \_\_\_\_\_

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)



**Request for Board Action**  
**Agenda Item No. 2.12.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Land Mgmt/SWCD

**Presenter:** \_\_\_\_\_

**Recommendation:** Approve

**Item:** Delegated County Feedlot Grant Agreement

**Board Action Request:**

Approve the MPCA Delegated County Feedlot Grant Agreement with Jackson County, and that Land Management Director Dan Bartosh is authorized to electronically sign the document on Jackson County's behalf.

**Background & Comments:**

This agreement is between MPCA and Jackson County for the years 2026-2029. This agreement outlines the duties that the delegated county must accomplish according to MN rule 7020 and statutes 116.0711. This will result in annual funding that will be utilized for expenses such as staff wages, training expenses, and site inspection expenses. Annual funding can vary and will be determined by a formula that is referenced in MN statues 116.0711.

**Attachments:** Delegated County Feedlot Grant Agreement

**Fiscal Impact:** Aquiring approximately \$34,141.00 annually for the life of the agreement

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)



## GRANT CONTRACT AGREEMENT

### Recitals

1. Under [Minnesota Statutes. § 116.03, subd. 2](#), the State is empowered to enter into this Grant Contract Agreement
2. The State is in need of the **Delegated County Feedlot Grant** project.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Contract Agreement to the satisfaction of the State.

### Grant Contract Agreement

#### 1. Term of Grant Contract Agreement

- 1.1 **Effective date: January 1, 2026**, or the date the State obtains all required signatures, whichever is later.
- 1.2 **Expiration date: December 31, 2029**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this Grant Contract Agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure.

#### 2. Grantee's Duties

The Grantee, who is not a state employee, will administer the state feedlot program as per [Minnesota Statutes. R. ch. 7020](#).

The Grantee will use feedlot grant funds according to [Minnesota Statutes 116.0711 feedlot permits; conditions; county grants](#) in conjunction with the required local match dollars and in-kind contributions to carry out the goals, plans, and minimum program requirements. If the Grantee fails to meet minimum program requirements it could result in reduction to base grant funding, and/or loss of eligibility for performance credits, and/or jeopardize status as a delegated county.

#### 3. Time

The Grantee must comply with all the time requirements described in this Grant Contract Agreement. In the performance of this Grant Contract Agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Contract Agreement. The Grantee is required to perform all the duties cited within clause two "Grantees Duties" within the grant period. The State is not obligated to extend the grant period.

#### 4. Conditions of Payment

The consideration for all services performed by the Grantee pursuant to this Grant Contract Agreement shall be paid by the State as follows:

- 4.1 **Compensation.** The Grantee will be paid based upon a formula as determined by [Minnesota Statutes 116.0711 feedlot permits; conditions; county grants](#).
- 4.2 **Administrative Costs.** Grantee administrative costs must be necessary and reasonable.
- 4.3 **Travel expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee because of this Grant Contract Agreement will not exceed \$0.00; The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current Commissioner's Plan promulgated by the Commissioner of Minnesota Management and Budget.

- 4.4 **Unexpended Funds.** The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

**5. Conditions of Payment**

All services provided by the Grantee under this Grant Contract Agreement must be performed in accordance with [Minnesota Statutes 116.0711](#) to the State's satisfaction, as determined by the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

**6. Contracting and Bidding Requirements**

The Grantee is required to comply with [Minnesota Statutes § 471.345, Uniform Municipal Contracting Law.](#)

- 6.1 The Grantee and any subrecipients must comply with prevailing wage rules per [Minnesota Statutes §§ 177.41 through 177.50](#), as applicable.
- 6.2 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement.](#)
- 6.3 The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

**7. Assignment, Amendments, Change Orders, Waiver, and Grant Contract Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this Grant Contract Agreement without the prior consent of the State and a fully executed agreement, executed and approved by the authorized parties or their successors.
- 7.2 **Amendments.** Any amendments to this Grant Contract Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Contract Agreement, or their successors in office.
- 7.3 **Change Orders.** If the State's Project Manager or the Grantee's Authorized Representative identifies a change needed in the budget, either party may initiate a Change Order using the Change Order Form provided by the MPCA. Change Orders may not delay or jeopardize the success of the Project, alter the overall scope of the Project, increase or decrease the overall amount of the Grant Contract Agreement, or cause an extension of the term of this Grant Contract Agreement. Major changes require an Amendment rather than a Change Order.
- The Change Order Form must be approved and signed by the State's Project Manager and the Grantee's Authorized Representative in **advance of doing the work**. Documented changes will then become an integral and enforceable part of the Grant Contract Agreement. The MPCA has the sole discretion on the determination of whether a requested change is a Change Order or an Amendment. The state reserves the right to refuse any Change Order requests.
- 7.4 **Waiver.** If the State fails to enforce any provision of this Grant Contract Agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.5 **Grant Contract Agreement complete.** This Grant Contract Agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

## 8. Subcontracting and Subcontract Payment

- 8.1 Subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.
- 8.2 The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, [Minnesota Statutes § 16B.97, Subd.4 \(a\) 1](#), and other relevant statutes and regulations; and that subaward performance goals are achieved.
- 8.3 During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.
- 8.4 No sub-agreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.
- 8.5 The Grantee must pay any subrecipient in accordance with [Minnesota Statutes § 16A.1245](#).
- 8.6 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

## 9. Liability

Each party will be responsible for its own acts and behavior and the results thereof.

## 10. State Audits

Under [Minnesota Statutes § 16B.98, Subd.8](#), the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Contract Agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Contract Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

## 11. Government Data Practices and Intellectual Property Rights

- 11.1 **Government data practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minnesota Statutes Chapter 13](#) as it applies to all data provided by the State under this Grant Contract Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Contract Agreement. The civil remedies of [Minnesota Statutes § 13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11.2 **Intellectual property rights**
  - (a) **Intellectual property rights.** The State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this Grant Contract Agreement. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Grant Contract Agreement. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this Grant Contract Agreement. The Documents shall be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee, at the Grantee's expense, upon the written request of the State, or upon completion,

termination, or cancellation of this Grant Contract Agreement. To the extent possible, those Works eligible for copyright protection under the United States' Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

**(b) Obligations.**

- (1) **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this Grant Contract Agreement, the Grantee shall immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure therein.
- (2) **Representation.** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause Liability, the Grantee shall indemnify, defend, to the extent permitted by the Attorney General, and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including, but not limited to, attorney fees. If such a claim or action arises or in Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.
- (3) **License.** The State hereby grants a limited, no-fee, noncommercial license to the Grantee to enable the Grantee's employees engaged in research and scholarly pursuits to make, have made, reproduce, modify, distribute, perform, and otherwise use the Works, including Documents, for research activities or to publish in scholarly or professional journals, provided that any existing or future intellectual property rights in the Works or Documents (including patents, licenses, trade or service marks, trade secrets, or copyrights) are not prejudiced or infringed upon, that the Minnesota Data Practices Act is complied with, and that individual rights to privacy are not violated. The Grantee shall indemnify and hold harmless the State for any claim or action based on the Grantee's use of the Works or Documents under the provisions of Clause 10.2(b)(2). Said license is subject to the State's publicity and acknowledgement requirements set forth in this Grant Contract Agreement. The Grantee may reproduce and retain a copy of the Documents for research and academic use. The Grantee is responsible for security of the Grantee's copy of the Documents. A copy of any articles, materials or documents produced by the Grantee's employees, in any form, using or derived from the subject matter of this license, shall be promptly delivered without cost to the State.

## 12. Workers Compensation

The Grantee certifies that it is in compliance with [Minnesota Statutes §176.181, Subd. 2](#), pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

### 13. Publicity and Endorsement

#### A. Publicity

Any publicity regarding the subject matter of this Grant Contract Agreement must identify the State as the sponsoring agency and must use the MPCA logo and language provided by the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Grant Contract Agreement. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

#### B. Endorsement

The Grantee must not claim that the State endorses its products or services.

### 14. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Contract Agreement. Venue for all legal proceedings out of this Grant Contract Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

### 15. Termination

#### 15.1 Termination by the State.

- A. **Without Cause.** The State may terminate this Grant Contract Agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- B. **With Cause.** The State may immediately terminate this Grant Contract Agreement if the State finds that there has been a failure to comply with the provisions of this Grant Contract Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

#### 15.2 Termination by The Commissioner of Administration.

The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

#### 15.3 Termination for insufficient funding.

The State may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or, if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available. In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The State will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

**16. Data Disclosure**

Under [Minnesota Statutes § 270C.65, Subd. 3](#), and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

**17. Reporting Requirements**

In the event a monitoring visit(s) and reporting is required by the State, the Grantee shall cooperate with the State and shall comply with the State's request for documentation and other information, before, during and/or after the visit(s).

**Attachments**

The following Attachments are attached and incorporated into this Grant Contract Agreement. In the event of a conflict between the terms of this Grant Contract Agreement and its Attachments, or between Attachments, the order of precedence is first the Grant Contract Agreement, and then in the following order:

**Attachment A**



**Request for Board Action**  
**Agenda Item No. 3.1.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Regular

**Estimated Time:** 15 minutes

**Department:** Commissioners

**Presenter:** Comm. Pohlman

**Recommendation:** TBD by Board

**Item:** Resolution Urging Repeal of Minnesota's Moratorium on Nuclear Energy Production

**Board Action Request:**

Consider approval of Resolution Urging Repeal of Minnesota's Moratorium on Nuclear Energy Production.

**Background & Comments:**

In October Sherburne County sent a letter to all Minnesota counties asking each to support a repeal of Minnesota's moratorium on nuclear power generation. The Jackson County Board discussed and tabled the request at the December 16, 2025 meeting.

**Attachments:** Letter, policy for requested resolutions and proclamations, resolution

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)



**Sherburne County Board of Commissioners**

Sherburne County Government Center  
13880 Business Center Drive  
Suite 100  
Elk River, MN 55330-4668  
(763) 765-3001  
1-800-433-5229

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October 15<sup>th</sup>, 2025

Administrator Ryan Krosch  
Jackson County  
405 4th Street  
Jackson, MN 56143

RE: County Participation in the Minnesota Nuclear Energy Alliance (MNEA)

Dear Administrator Krosch;

Recently, Sherburne County acted to join with the Minnesota Rural Electric Association (MREA) and the Minnesota Nuclear Energy Alliance (MNEA) in pursuing legislative action to repeal Minnesota's moratorium on nuclear power generation.

In doing so, Sherburne County has agreed to actively support both the repeal of the State's moratorium on, and the siting of, new nuclear power generation facilities; finding that such actions will help ensure safe, clean, and reliable baseload energy for all Minnesotans, especially as the State advances its 2040 goal for 100% carbon-free electricity generation.

Further, the Sherburne County Board has made known its respect for Minnesota's Native American Community concerns regarding siting and operation of nuclear power facilities and the safe storage of waste materials. We welcome earnest consideration of all viable locations, including Sherburne County, for the siting of such new nuclear power generation facilities.

Consistent with AMC's longstanding platform supporting the same moratorium repeal, Sherburne County respectfully requests the Jackson County Board of Commissioners consider acting to join the MNEA and support our upcoming legislative efforts.

Knowledgeable of the time and energy required to achieve success in this endeavor, we look forward to Minnesota counties collectively and actively supporting the MNEA and its objectives.

Sincerely;

Gary Gray  
District 4 Commissioner and 2025 Board Chair

County of Jackson        )  
  ) **SS.**  
State of Minnesota        )

**Resolution No. 26-**  
**Urging Repeal of Minnesota's Moratorium on Nuclear Energy Production**

**WHEREAS**, while national, state, and regional electrical demand has been historically stable or declining, recent trends in electrification, economic development, and technology demand have resulted in projected increase in electrical power needs; and

**WHEREAS**, reliance on carbon free-based energy production continues to increase and dependence on traditional fossil fuel-based energy production continues to decrease, despite significant concern over reliable baseline and peak demand energy; and

**WHEREAS**, in 2023, Minnesota’s Renewable Energy Standard statute was amended to include adding a carbon-free standard that requires electric utilities to provide 100% carbon-free electricity by 2040, leading the nation with such an ambitious goal; and

**WHEREAS**; nuclear energy is uniquely positioned to address America’s energy challenges through generation of carbon-free electricity, with a record of over 70 years of safe operation and storage - all with significant federal and state oversight; and

**WHEREAS**, nuclear energy already generates roughly half of Minnesota’s current carbon-free electricity, with nuclear plants safely operating in Minnesota for over 50 years, providing decades of carbon-free affordable electricity for families and businesses; and

**WHEREAS**, a new generation of advanced nuclear technology offers enhanced safety features, flexibility in siting, and a smaller footprint, making them ideal for future energy needs; and

**WHEREAS**, thirty-three nations have now pledged to triple nuclear power by 2050, with America leading the charge, all while Minnesota – with a world-class engineering talent and manufacturing base - is the only state with an outright moratorium on all new nuclear reactor construction; and

**WHEREAS**, lifting this 30-year-old moratorium is the first step in securing the affordable, clean, and reliable energy Minnesotans needs, especially as the state undertakes its energy transition to meet the 100% carbon-free electricity goals while ensuring reliable baseload power; and

**WHEREAS**, under the umbrella of the Minnesota Nuclear Energy Alliance (MNEA), a diverse coalition of Minnesota governments, businesses, utilities, labor unions, and environmental advocates is calling on state lawmakers to lift Minnesota’s 30-year-old moratorium on new nuclear power development.

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners does hereby support the repeal of Minnesota’s moratorium on nuclear energy production.

**BE IT FURTHER RESOLVED**, that, the Jackson County Board of Commissioners urges the Minnesota Governor, State Legislature, and regulatory agencies to accelerate soonest reconsideration of the Minnesota moratorium.

Adopted by the Jackson County Board of Commissioners on this 6<sup>th</sup> day of January, 2026.

By and on behalf of the Jackson County Board of Commissioners:

\_\_\_\_\_  
Jackson County Board of Commissioners'  
Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator



**Request for Board Action**  
**Agenda Item No. 4.1.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Regular

**Estimated Time:** 3 minutes

**Department:** Administrator

**Presenter:** Ryan Krosch

**Recommendation:** TBD by Board

**Item:** 2026 Per Diem and Mileage Rate for Lay Persons on Boards and Commissions

**Board Action Request:**

Authorize a per diem of \$\_\_\_\_\_/day and a mileage rate the same as the Jackson County mileage rate for lay persons appointed to serve on boards and committees in 2026.

**Background & Comments:**

Lay persons serve on the Planning & Zoning Commission, Board of Adjustment, Extension Committee, Revolving Loan Fund Advisory Board, Veteran Services Van Drivers and EMS Board. The current per diem rate is \$75/day.

**Attachments:** \_\_\_\_\_

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)



**Request for Board Action**  
**Agenda Item No. 4.2.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Regular

**Estimated Time:** 20 minutes

**Department:** Administrator

**Presenter:** Ryan Krosch

**Recommendation:** Approve

**Item:** 2026 Board and Committee Appointments

**Board Action Request:**

Approve the 2026 Board/Committee Appointments and Per Diem Policy

**Background & Comments:**

The attached 2025 board and committee list needs to be reviewed and updated for 2026.

**Attachments:** Board and Committee List, Per Diem Policy

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

Complete and email this form to: [County.Administrator@co.jackson.mn.us](mailto:County.Administrator@co.jackson.mn.us)



**JACKSON COUNTY**  
M I N N E S O T A

~~2025~~ 2026

**Board & Committee  
Appointments**



# Jackson County 2025 2026 Annual Board and Committee Appointments

\$ Signifies Per Diem paid by that Board/Committee, not paid by the County

Board or Committee	Appointment	Alternate	Term	County Per Diem
Area Transportation Partnership – District 7 (ATP7)	Wachal		2025	Y
Association of Minnesota Counties (AMC) Up to 8 Voting Delegates Meets at District Meetings & AMC Conference	Liepold Pohlman Bargfrede Nasby Wachal Ryan Krosch Chris Macek		2025	Y
Association of Minnesota Counties (AMC) Policy Committee Meets at AMC events <i>Public Safety</i> <i>Health &amp; Human Services</i> <i>General Government</i> <i>Environment &amp; Natural Resources</i> <i>Transportation</i>	Pohlman Bargfrede Liepold Nasby Wachal		2025	Y
Behavioral Health Task Force Meets every other month, 3rd Thursday, 4:00pm-5:30pm @ DVHHS	Nasby		2025	Y
Blue Earth River One Watershed/One Plan Policy Committee	Pohlman	Wachal	2025	Y
Board of Adjustment Meets monthly, last Wednesday, 6:00pm @ MNWEST Jackson	Rich Erickson Doug Schuett Richard Doescher Michael Haefner Jason Espenson		Expires 10/5/2027 Expires 10/5/2030 Expires 10/5/2029 Expires 10/5/2028 Expires 10/5/2026	
Broadband Committee Meets as needed <i>County Administrator</i>	Liepold Nasby Ryan Krosch		2025	Y
Budget Committee Meets annually & as needed	Nasby Wachal Ryan Krosch Kevin Nordquist		2025	Y
Building Committee Meets as needed <i>Administrator</i> <i>Building Maintenance Supervisor</i> <i>IS Manager</i>	Wachal Bargfrede Ryan Krosch Chadd Preuss Dennis Fields Department Heads as assigned based on the project		2025	Y
Cannabis Committee Meets as needed	Pohlman Wachal Ryan Krosch		2025	Y
Chief Elected Officials Board to SW MN Workforce Development Board/Private Industry Council (PIC)	Wachal		2025	Y
City/County Law Enforcement Liaison Committee Meets as needed	Wachal Nasby Doug Schuett (citizen representative)		2025	Y
Comprehensive Water Mgmt. Advisory Committee	Wachal		2025	Y
County Housing and Redevelopment Authority	VACANT VACANT VACANT VACANT VACANT			
County Officers (Board Appointed) <i>Assessor</i> <i>Highway Engineer</i> <i>Veterans Service Officer</i>	Karla Ambrose Tim Stahl Dustin Hunter		Expires 12/31/2028 Expires 4/30/2028 Expires 2/20/2026	
Court Services Advisory Board Meets as needed	Pohlman County Administrator 5th District Judge County Attorney Chief Deputy			
Des Moines River Watershed Planning Partnership Policy Committee	Nasby	Pohlman	2025	Y

Board or Committee	Appointment	Alternate	Term	County Per Diem
Developmental Achievement Center (DAC)	Pohlman		2025	Y
District 8 Land Use & Environment Advisory Task Force Meets every month, 2nd Wednesday, in Slayton @ 9:00am Land Mgmt representative attends also	Liepold		2025	Y
Drainage Authority (Drainage System(s) \$) Meets monthly, 2nd & 3rd Tuesday, following regular commissioner meeting, Boardroom Will meet as needed/required for hearings as well	Liepold Pohlman Bargfrede Nasby Wachal		2025	\$
Drainage Ditch Committee Meets as needed <i>Auditor/Treasurer</i> <i>Public Works Director</i> <i>County Attorney</i> <i>Land Management Director</i> <i>Land Management Assistant Director</i> <i>Drainage Ditch Supervisor</i> <i>Drainage Coordinator</i>	Bargfrede Pohlman Kevin Nordquist Tim Stahl Kristi Meyeraan Dan Bartosh Valorie Cihak Dave Macek Kelly Rasche		2025	Y
DVHHS Joint Powers Board (DVHHS \$) Meets monthly, 2nd Thursday, 9:00am, in Jackson or Windom	Liepold Pohlman Bargfrede Nasby Wachal		2025	\$
ElevaCare Meets every month, 2nd Wednesday, 9:00am, in Worthington <i>Lay Member</i>	Wachal Nasby Scott McClure		2025 Expires 12/31/2027	\$
Emergency Preparedness Taskforce Meets every other month, 4th Thursday, 11:00am-12:00pm @ DVHHS	Wachal			Y
Emergency Sick Leave Committee Meets as needed <i>County Administrator</i> <i>HR (Ex-Officio)</i>	Personnel Committee Commissioners Ryan Krosch Brandi Bourquin		2025	Y
Explore Southwest Minnesota	Nasby Jeremy Bartosh	Bargfrede	2025	Y
Extension Committee  3 year terms MS 38.36	Nasby Liepold County Auditor or their designee Melonie Vancura Angela Hinkeldey Lisa Fest Curt Chergosky Jeremy Michelson Michael Nesseth		2025 Expires 1/2028 Expires 1/2026 Expires 1/2027 Expires 1/2026 Expires 1/2026 Expires 1/2028	Y
Fair Board (Liaison)	Bargfrede		2025	Y
Family Services Network	Nasby		2025	Y
Southern Prairie Treatment Court/Drug Court Liaison Meets qrtly., Friday 11:30am-1:00pm; remote or in-person @ Martin Co. CH Courthouse	Pohlman		2025	Y
Fort Belmont/JCT Inc. (Liaison) Meets 2nd Tuesday, 6:30pm, February - November in Jackson	Bargfrede	Wachal	2025	Y
Friends of the Jackson County Trails (Liaison)	Nasby		2025	Y
Greater Blue Earth River Basin Alliance (GBERBA) Meets every other month on the 2nd/3rd Friday, 1:00pm, in Windom	Liepold	Bargfrede	2025	Y
Heron Lake Watershed District Board Meets monthly, 3rd Wednesday, 8:00am, in Heron Lake Refer to M.S 103D.311 Appointments must be made by County Board @ least 30 days before term expires. Notice must be published @ least 15 days prior to appointment being made. After appointment send letter to BWSR. Appointments must live in Watershed District. No term limits.	Liepold Phillip Kruger Wayne Rasche	Bargfrede	2025 Expires 2/24/2027 Expires 2/24/2028	Y
Historical Society (Liaison) Meets monthly, 3rd Tuesday, in Lakefield	Pohlman	Wachal	2025	Y
Jackson City/County Joint Facilities Committee Meets as needed	Pohlman Wachal		2025	Y

Board or Committee	Appointment	Alternate	Term	County Per Diem
Jackson/Cottonwood Transit Advisory Board	Wachal		2025	Y
Jackson Airport Zoning Board	Bargfrede		2025	Y
Meets as needed	Val Cihak			
Labor Relations & Personnel Committee	Bargfrede		2025	Y
Meets as needed	Wachal			
Law Library Board	Wachal		2025	Y
Meets as needed				
Library Board				
<i>Heron Lake</i>	Lance Boumann		2025	
<i>Lakefield</i>	David Voehl		2025	
<i>Jackson</i>	Mike Schwartz		2025	
<i>District 1</i>	Kris Heutinck		Expires 12/31/2026	
<i>District 2</i>	Cindy Albrecht		Expires 12/31/2027	
<i>District 3</i>	Karen Zoch		Expires 12/31/2025	
<i>District 4</i>	Kristy Thurmer		Expires 12/31/2025	
<i>District 5</i>	Mary Schmid		Expires 12/31/2027	
<i>Jackson County Board Liaison</i>	Pohlman		2025	Y
<i>Plum Creek Govering Board</i>	Pohlman		2025	Y
Local Mental Health Advisory Council	Nasby		2025	Y
MCCC				
<i>CAMA Alt.</i>	Karla Ambrose		2025	
<i>Correction Alt.</i>	VACANT		2025	
<i>Delegate</i>	Dennis Fields		2025	
<i>Finance &amp; General Government Alt.</i>	Kevin Nordquist		2025	
<i>Property Info Alt.</i>	Jared Baloun		2025	
<i>Tax Alt.</i>	Karla Ambrose		2025	
Minnesota County Intergovernmental Trust (MCIT)	Meets at Pohlman	Nasby	2025	Y
AMC Annual Conference				
Minnesota Transportation Alliance	Liepold			
No meetings	Pohlman			
	Bargfrede		2025	Y
	Nasby			
	Wachal			
Missouri River Water Basin One Watershed/One Plan Policy Committee	Bargfrede	Liepold	2025	Y
Meets 3-4 times per year in Luverne				
National Association of Counties (NACo)	Liepold			
	Pohlman			
	Bargfrede		2025	Y
	Nasby			
	Wachal			
Opioid Advisory Council	Nasby			
	Pohlman			
Parks	Nasby		2025	Y
Meets as needed				
Planning and Zoning Board	Wachal	Bargfrede	2025	Y
Meets monthly, last Wednesday, 6:00pm @ MNWEST Jackson				
	Dan Riley		Expires 10/5/2026	
	Kurt Swanson		Expires 10/5/2028	
	Dawn Ascheman		Expires 10/5/2028	
	Jason Espenson		Expires 10/5/2029	
	John Hay		Expires 10/5/2026	
	Rob Arp		Expires 10/5/2029	
	Robert Hartman		Expires 10/5/2030	
	Tara Hansen		Expires 10/5/2030	
Wild Compass	Nasby		2025	Y
PrimeWest	Wachal	Pohlman	2025	Y
Public Health Advisory Council (DVHHS \$)	Nasby		2025	\$
Regional Trails Plan Committee	<i>(f</i> Nasby	Pohlman	2025	Y
<i>needed by SRDC)</i>				
Revolving Loan Fund Advisory Board	Wachal		2025	Y
Meets as needed	Bargfrede			

Board or Committee	Appointment	Alternate	Term	County Per Diem
Rural Minnesota Energy Board & SW Regional Solid Waste Commission	Wachal	Liepold	2025	Y
Safety Committee Meets quarterly			2025	Y
<i>Building Operations Supervisor</i>	Chadd Preuss			
<i>Courthouse Representative</i>	Ashley Stammer			
<i>DVHHS Representative</i>	Angela Naumann			
<i>Human Resources Director</i>	Brandi Bourquin			
<i>Land Management Representative</i>	Joey Boyer			
<i>Public Works Representative</i>	Kayle Koep			
<i>Safety Coordinator</i>	Gary Reif			
<i>Sheriff Representative</i>	Elyse Holm			
<i>Library Rep.</i>	Carrie Dose			
<i>AFSCME Rep.</i>	Ryan Koep			
<i>LELS 233 Rep.</i>	Brandon Hendrickson			
<i>LELS 53 Rep.</i>	Nolan Schuller			
Southern Minnesota Adult Mental Health Consortium Meets quarterly, Friday, in Marshall	Nasby	Bargfrede		Y
Southern Minnesota Tourism Association	Ryan Krosch			Y
Southwest Regional Radio Board & Local Radio Board Meets every other month, 3rd Wednesday, 1:00pm, in Marshall Sheriff & Jail Administrator attend also	Liepold			Y
Statewide Health Improvement Program (SHIP)	Nasby	Wachal	2025	Y
SW Minnesota EMS Corporation Board	Jeremy Fricke - <i>Primary</i> Joe Liepold - <i>Alternate</i>		Expires 1/1/2027 Expires 1/1/2028	
SW Regional Development Commission (SRDC \$) Meets every other month, 2nd Thursday, 3:30pm, in Slayton	Bargfrede	Liepold	2025	\$
United Community Action Partnership Meets monthly, 4th Thursday, 5:30pm, in Redwood Falls, virtual option	Liepold		2025	Y
Watonwan Watershed Planning Partnership Committee Meets with GBERBA	Liepold	Bargfrede	2025	Y

Board or Committee	Appointment	Alternate	Term	County Per Diem
<b>Joint County Drainage Boards</b>				
Jackson/Martin Joint Drainage Board (#11, 48) (Drainage System(s) \$)	Nasby Bargfrede Wachal			\$
Jackson/Martin Joint Drainage Board (#75) (Drainage System(s) \$)	Nasby Pohlman Wachal			\$
Martin/Jackson Joint Drainage Board (#15,91) (Drainage System(s) \$)	Pohlman Wachal			\$
Martin/Jackson Joint Drainage Board (#105) (Drainage System(s) \$)	Nasby Wachal			\$
Martin/Jackson Joint Drainage Board (#350) (Drainage System(s) \$)	Pohlman			\$
Martin/Jackson Joint Drainage Board (#53) (Drainage System(s) \$)	Bargfrede			\$
Jackson/Nobles Joint Drainage Board (#13, 24) (Drainage System(s) \$)	Liepold Bargfrede Nasby			\$
Jackson/Nobles Joint Drainage Board (#45) (Drainage System(s) \$)	Liepold Pohlman Nasby			\$
Jackson/Nobles Joint Drainage Board (#44) (Drainage System(s) \$)	Liepold Bargfrede Pohlman Wachal			\$
Nobles/Jackson Joint Drainage Board (#4,9, 76) (Drainage System(s) \$)	Liepold Bargfrede			\$
Nobles/Jackson Joint Drainage Board (#17,1) (Drainage System(s) \$)	Liepold			\$
Nobles/Jackson Joint Drainage Board (#10) (Drainage System(s) \$)	Bargfrede			\$
Cottonwood/Jackson Joint Drainage Board (#12,27,40,54,79) (Drainage System(s) \$)	Liepold Pohlman			\$
Cottonwood/Jackson Joint Drainage Board (#39) (Drainage System(s) \$)	Pohlman Nasby			\$
Cottonwood/Jackson Joint Drainage Board (#85) (Drainage System(s) \$)	Pohlman Wachal			\$
Jackson/Cottonwood Joint Drainage Board (#1) (Drainage System(s) \$)	Pohlman Liepold Nasby			\$
Jackson/Cottonwood Joint Drainage Board (#16) (Drainage System(s) \$)	Pohlman Nasby Wachal			\$



## Per Diems and Mileage – what should be submitted?

Yes	No
<ul style="list-style-type: none"> <li>Committees authorized by the Board</li> </ul>	<ul style="list-style-type: none"> <li>When meeting with a constituent or group (Unless authorized by the Board of a committee – see Yes column.)</li> </ul>
<ul style="list-style-type: none"> <li>Special &amp; Emergency Board and Drainage Authority Meetings</li> </ul>	<ul style="list-style-type: none"> <li>Regular Board and Drainage meetings –mileage is paid automatically with your regular pay – you do not need to submit mileage.</li> </ul>
<ul style="list-style-type: none"> <li>Board Work Sessions</li> </ul>	<ul style="list-style-type: none"> <li>Board of Auditors</li> <li>Board of Equalization</li> <li>Canvassing Board</li> </ul>
<ul style="list-style-type: none"> <li>DVHHS Board and Committee Meetings – submit per diem and mileage to DVHHS Board Secretary</li> </ul>	<ul style="list-style-type: none"> <li>Joint Powers Boards (JPB), if the JPB sets a per diem. The commissioner cannot claim the county per diem, even if it is higher, and cannot claim the difference.</li> </ul>
<ul style="list-style-type: none"> <li>Trainings, conferences, AMC District Meetings, meetings with state and federal officials regarding county business</li> </ul>	<ul style="list-style-type: none"> <li>Social events, such as parties, employee appreciation events, county fairs, parades, etc.</li> </ul>
<ul style="list-style-type: none"> <li>Meetings with a constituent or group ONLY IF the Board authorizes a commissioner to meet with a group or a single person to obtain information for a matter under consideration before the board then a per diem payment is appropriate. The minutes should note the authorization of the meeting by the board and should later reference the commissioner’s report regarding the results of the meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Township and city council meetings – unless the Board designates one or more commissioners to perform some fact-finding or liaison function which would necessitate attendance at meetings.</li> <li>Meetings and site visits with county staff regarding roads, bridges, drainage, land use or other county matters being addressed in a commissioner’s district.</li> </ul>
<ul style="list-style-type: none"> <li>Multiple meetings – only one per diem can be claimed per day</li> </ul>	



**Drainage Authority Request for Action  
Agenda Item No. 2.1.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Auditor/Treasurer

**Presenter:** Rasche

**Recommendation:** Approve

**Item:** Approve Drainage Authority Board Minutes of December 16, 2025

**Board Action Request:**

**Background & Comments:**

**Attachments:** Minutes Draft

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

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**PROCEEDINGS OF THE JACKSON COUNTY DRAINAGE AUTHORITY, JACKSON COUNTY, MINNESOTA  
December 16, 2025**

**DRAFT**

The Drainage Authority of Jackson County, Minnesota met in regular session, in the Jackson County Courthouse Board Room, 405 Fourth Street, City of Jackson, Minnesota, on December 16, 2025

**Jackson County Drainage Authority Present**

Phil Nasby, Larry Liepold, Kent Bargfrede, Don Wachal and Roger Pohlman

**Others Present**

Drainage Coordinator Kelly Rasche, County Administrator Ryan Krosch

**CALL TO ORDER**

Drainage Authority Board Chair Roger Pohlman called the meeting order at 10:54 a.m.

1.1 **Motion was made by Commissioner Wachal and seconded by Commissioner Bargfrede** to adopt the agenda with the pulling of consent agenda item 2.2 for discussion. Motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Liepold and seconded by Commissioner Nasby** to approve the Consent Agenda. The motion carried unanimously.

2.1 **Approval of Minutes of December 2, 2025**

**REGULAR AGENDA**

3.1 **Board Action** – JD 2 Pay Request #2 Svoboda Excavating –Commissioner Liepold inquired about the status of a possible cost reimbursement from ISG for miscalculations of bank height in plans. Conversations are ongoing with them about the amount of reimbursement. Motion to approve the pay request to Svoboda Excavating in the amount of \$213,750 made by Commissioner Liepold with a second by Commissioner Bargfrede, all yes, motion carried.

**ADJOURN**

**Chair Pohlman closed the Drainage Authority meeting at 10:58 a.m.**

Approved this \_\_\_ day of \_\_\_\_\_ 2025

JACKSON COUNTY DRAINAGE AUTHORITY

\_\_\_\_\_  
Drainage Authority Chair

ATTEST: \_\_\_\_\_  
Kevin Nordquist, Auditor/Treasurer



**Drainage Authority Request for Action  
Agenda Item No. 2.2.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Auditor/Treasurer

**Presenter:** Rasche

**Recommendation:** Approve

**Item:** Appoint Joint Board Commissioners for Jackson/Cottonwood Joint Drainage Systems

**Board Action Request:**

Approve Resolution 2026-01

**Background & Comments:**

Appoint Commissioners as listed

Majority of acres in Cottonwood County:

Commissioners Liepold and Pohlman to represent Judicial Ditches 12, 27, 40, 54, and 79;

Commissioners Pohlman and Nasby to represent Judicial Ditch 39;

Commissioners Pohlman and Wachal to represent Judicial Ditch 85;

Majority of acres in Jackson County:

Commissioners Liepold, Pohlman and Nasby to represent Consolidated Ditch 1;

Commissioners Pohlman, Nasby and Wachal to represent Judicial Ditch 16

**Attachments:** Resolution 2026-01

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

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STATE OF MINNESOTA  
COUNTY OF JACKSON

JACKSON COUNTY BOARD OF COMMISSIONERS SITTING AS  
THE DRAINAGE AUTHORITY FOR JACKSON COUNTY

RESOLUTION #2026-01

WHEREAS, joint county ditches exist between Jackson County and Cottonwood County and require representation from both counties as a Joint County Drainage Board; and

WHEREAS, Judicial Ditches 12, 27, 39, 40, 54, 79, and 85 have a majority of the ditches in Cottonwood County and require two Jackson County Commissioners to represent these ditches; and

WHEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Liepold and Pohlman to represent Judicial Ditches 12, 27, 40, 54, and 79; Commissioners Pohlman and Nasby to represent Judicial Ditch 39; Commissioners Pohlman and Wachal to represent Judicial Ditch 85 due to the ditches being in their represented territory or closest in proximity to their represented territory; and

WHEREAS, Consolidated Ditch 1 and Judicial Ditch 16 have a majority of the ditches in Jackson County and require three Jackson County Commissioners to represent these ditches; and

WEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Liepold, Pohlman and Nasby to represent Consolidated Ditch 1; and Commissioners Pohlman, Nasby and Wachal to represent Judicial Ditch 16 due to the ditches being in their represented territory or closest in proximity to their represented territory.

NOW, THEREFORE, BE IT RESOLVED that the Jackson County Drainage Authority hereby appoints Commissioners as listed above to the Joint County Drainage Boards between Jackson County and Cottonwood County.

Duly Passed and Adopted this 6<sup>th</sup> day of January, 2026.

Jackson County Drainage Authority

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Kevin Nordquist, Auditor/Treasurer



**Drainage Authority Request for Action  
Agenda Item No. 2.3.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Auditor/Treasurer

**Presenter:** Rasche

**Recommendation:** Approve

**Item:** Appoint Joint Board Commissioners for Jackson/Martin Joint Drainage Systems

**Board Action Request:**

Approve Resolution 2026-02

**Background & Comments:**

Appoint Commissioners as listed:

Majority of acres in Martin Co.

Commissioners Wachal and Pohlman to JD 15 and 91;

Commissioners Nasby and Wachal to JD 105;

Commissioner Pohlman to JCD 350

Commission Barfgrede to CD 53

Majority of acres in Jackson Co.

Commissioner Pohlman Wachal and Nasby to JD 11

Commissioners Bargfrede, Nasby and Wachal to JD 48 and 75

**Attachments:** Resolution 2026-02

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

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STATE OF MINNESOTA  
COUNTY OF JACKSON

JACKSON COUNTY BOARD OF COMMISSIONERS SITTING AS  
THE DRAINAGE AUTHORITY FOR JACKSON COUNTY

RESOLUTION #2026-02

WHEREAS, joint county ditches exist between Jackson County and Martin County and require representation from both counties as a Joint County Drainage Board; and

WHEREAS, Judicial Ditches 15, 91, and 105 have a majority of the ditches in Martin County and require two Jackson County Commissioners to represent these ditches; Joint County Ditch 350 and County Ditch 53 each have a majority of the ditch in Martin County and requires only one Jackson County Commissioner to represent it; and

WHEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Wachal and Pohlman to represent Judicial Ditch 15 and 91; Commissioners Nasby and Wachal to represent Judicial Ditch 105; Commissioner Pohlman to represent Joint County Ditch 350; Commissioner Bargfrede to represent County Ditch 53 due to the ditches being in their represented territory or closest in proximity to their represented territory; and

WHEREAS, Judicial Ditches 11, 48, and 75 have a majority of the ditches in Jackson County and require three Jackson County Commissioners to represent these ditches; and

WEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Pohlman, Wachal and Nasby to represent Judicial Ditch 11; Commissioners Bargfrede, Wachal and Nasby to represent Judicial Ditches 48 and 75; due to the ditches being in their represented territory or closest in proximity to their represented territory.

NOW, THEREFORE, BE IT RESOLVED that the Jackson County Drainage Authority hereby appoints Commissioners as listed above to the Joint County Drainage Boards between Jackson County and Martin County.

Duly Passed and Adopted this 6<sup>th</sup> day of January 2026.

Jackson County Drainage Authority

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Kevin Nordquist, Auditor/Treasurer



**Drainage Authority Request for Action  
Agenda Item No. 2.4.**

**Requested Board Date:** 01/06/2026

**Agenda Type:** Consent

**Estimated Time:** \_\_\_\_\_

**Department:** Auditor/Treasurer

**Presenter:** Rasche

**Recommendation:** Approve

**Item:** Appoint Joint Board Commissioners for Jackson/Nobles Joint Drainage Systems

**Board Action Request:**

Approve Resolution 2026-03

**Background & Comments:**

Appoint Commissioners as listed:

Majority of Acres in Nobles County

Commissioner Bargfrede JCD 10

Commissioner Liepold to JD 17 and 1

Commissioners Bargfrede and Liepold to JD 4, 9, 76

Majority of Acres in Jackson County

Commissioners Bargfrede, Liepold and Nasby to JD 13, 24

Commissioners Liepold, Pohlman and Nasby to JD 45

Commissioners Liepold, Bargfrede, Pohlman and Wachal to JD 44

**Attachments:** Resolution 2026-03

**Fiscal Impact:** \_\_\_\_\_

**\*\* Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. \*\***

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STATE OF MINNESOTA  
COUNTY OF JACKSON

JACKSON COUNTY BOARD OF COMMISSIONERS SITTING AS  
THE DRAINAGE AUTHORITY FOR JACKSON COUNTY

RESOLUTION #2026-03

WHEREAS, joint county ditches exist between Jackson County and Nobles County and require representation from both counties as a Joint County Drainage Board; and

WHEREAS, Judicial Ditches 4, 9, and 76 have a majority of the ditches in Nobles County and require two Jackson County Commissioners to represent these ditches; and

WHEREAS, Joint County Ditch 10, Judicial Ditches 1, and 17 each have a majority of the ditch in Nobles County and requires only one Jackson County Commissioner to represent it; and

WHEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Bargfrede and Liepold to represent Judicial Ditches 4, 9, and 76 due to the ditches being in their represented territory or closest in proximity to their represented territory; and recommends Commissioner Liepold to represent Judicial Ditch 17 and 1; and recommends Commissioner Bargfrede to represent Joint County Ditch 10; and

WHEREAS, Judicial Ditches 13, 24 and 45 have a majority of the ditches in Jackson County and require three Jackson County Commissioners to represent these ditches; and

WHEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Bargfrede, Liepold and Nasby to represent Judicial Ditches 13 and 24; and recommends Commissioners Liepold, Pohlman and Nasby to Judicial Ditch 45 due to the ditches being in their represented territory or closest in proximity to their represented territory.

WHEREAS, Judicial Ditch 44 has a majority of the ditch and Jackson County and requires four Jackson County Commissioners to represent this ditch; and

WHEREAS, the Jackson County Auditor/Treasurer recommends Commissioners Liepold, Bargfrede, Pohlman and Wachal represent Judicial Ditch 44 due to the ditch being their represented territory or closest in proximity to their represented territory.

NOW, THEREFORE, BE IT RESOLVED that the Jackson County Drainage Authority hereby appoints Commissioners as listed above to the Joint County Drainage Boards between Jackson County and Nobles County.

Duly Passed and Adopted this 6<sup>th</sup> day of January, 2026.

Jackson County Drainage Authority

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Kevin Nordquist, Auditor/Treasurer