



**BOARD OF COMMISSIONERS REGULAR MEETING
DRAINAGE AUTHORITY REGULAR MEETING**

Tuesday, March 17, 2026 9:00 A.M.

**Jackson County Courthouse, Commissioners Board Room
405 Fourth Street Jackson, MN**

- 9:00 a.m. Call Board of Commissioners' Meeting to Order
 1.1. Pledge of Allegiance
 1.2. Adoption of Agenda
- 9:01 a.m. Consent Agenda
 2.1. Board Action – Approve March 3, 2026 Board of Commissioner
 Regular Meeting Minutes
 2.2. Board Action – Approve Claims
- 9:02 a.m. Citizen/Stakeholder/Organization
 3.1. Resolution – Fort Belmont Annual Report and Budget
- 9:12 a.m. Land Management/SWCD, Karen Pressley
 4.1. Board Action – Ordinance #105, Subsurface Septic Treatment
 Loan Program
- 9:27 a.m. Information Systems, Dennis Fields
 5.1. Board Action – Purchase of Replacement Server and Storage
 Technology Equipment
- Unscheduled Administrator, Ryan Krosch
 6.1. Board Action – Deer Hunting Shotgun Zone Repeal
- Unscheduled Committee and Board Reports
- Adjourn Commissioners' Meeting
- Unscheduled Call the Drainage Authority Meeting to Order
 1.1. Adoption of Agenda

Consent Agenda

2.1. Board Action – Approve March 3, 2026 Drainage Authority Regular Meeting Minutes

Unscheduled

Drainage Coordinator, Kelly Rasche

3.1. Board Action – Establish Temporary Crop Damage Rates for 2026

Unscheduled

Adjourn Drainage Authority Meeting

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
March 3, 2026

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on March 3, 2026. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Kent Bargfrede, and Larry Liepold. County Administrator, Ryan Krosch, County Attorney, Kristi Meyeraan, and Assistant to the Administrator, Brandi Bourquin were also in attendance. Commissioner Don Wachal was absent.

CALL TO ORDER

Vice Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Bargfrede and seconded by Commissioner Liepold to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Pohlman and seconded by Commissioner Bargfrede to approve the following Consent Agenda items:

Board Action 26-033 – Approve February 17, 2026 Board of Commissioner Regular Meeting Minutes.

Board Action 26-034 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 113055-113166 in the amount of \$1,450,158.19 for the following funds: Revenue, \$488,709.68; Public Works, \$34,508.85; 2013A GO Capital Improvement Bonds, \$922,823.63; Ditch, \$3,813.40; and Library, \$302.63. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

Vendor	Total
Peterson Sheet Metal, Inc	294,873.58
Master Electric Co, Inc	217,247.92
Northern Glass & Glazing, Inc	159,600.00
Wheeler Hardware Company	128,177.80
Fransen Decorating, Inc	116,010.91
Kamran Culinex, LLC	67,771.48
TK Elevator Corporation	51,225.19
M C C C Mi 33	48,833.99
Contegrity Group Inc	41,099.52
Tri-State General Contracting	34,650.00
J&K Masonry	33,685.29
NAC Mechanical & Electrical Service	29,757.57
Selective Insurance Company of America	27,854.00
Palmer Soderberg, Inc.	26,005.30
W.L. Hall Company	16,953.85
Kluver Law Office and Mediation Center	15,973.27
Minnesota Energy Resources	12,710.99
Patriot Erectors, Inc	10,879.68
Jackson/City Of	9,045.37
Acoustics Associates, Inc.	8,725.75
Wold Architects and Engineers	7,592.33
Lamar Texas Limited Partnership	7,020.00
Dell Marketing L P	6,268.45
United Community Action Partnership Inc	5,642.00
Ziegler Inc.	5,284.98
Texas Refinery Corporation	5,201.90
Marshall Machine Shop, Inc	4,915.00

Collins Engineers, Inc.	4,519.63
CRYSTEEL MANUFACTURING INC.	3,295.00
Lacanne Family Funeral Service, Inc.	3,218.00
Schaap Sanitation	3,182.00
Rinke Noonan, Ltd.	3,067.00
Foundation for Innovation in Education	3,000.00
Great Lakes Waterproofing Company	3,000.00
Staples Oil Company, Inc	2,866.33
Frundt, Lundquist & Gustafson, Ltd.	2,535.00
Verizon Wireless	2,386.23
S & J Cleaning	2,215.00
Total Claims Over \$2000	1,426,290.31
68 Claims Under \$2000	23,867.88
Total Submitted to Board	1,450,158.19

Board Action 26-035 – Approve LBRP grant agreement and grant resolution SAP 032-598-20.

Board Action 26-036– Approve renewal of the Janitorial Service Contract with S & J Cleaning, L.L.C. for Jackson County Public Works facilities.

Board Action 26-037 – Approve the application for exempt permit for Jackson Lions Club, with no waiting period, for a raffle to be held at the 2026 Jackson County Fair.

Board Action 26-038 – Approve the 2025 County Feedlot Officer Annual Report.

Board Action 26-039 – Approve renewal of Off Sale Liquor License expiring March 31, 2026 for Loon Lake Store & Bait Shop.

Board Action 26-040 – Approve \$1500 grant agreement for the Jackson County Library from the Southwest Initiative Foundation and Odell Wind Farm Community Fund.

Board Action 26-041 – Approve AFSCME Council 65, Local 925-0 Labor Agreement as presented effective January 1, 2026 to December 31, 2027.

The motion carried unanimously.

PUBLIC WORKS/PARKS

Interim Public Works Director, Wes Liepold and Interim County Engineer, Darrell Pettis provided the Board with an update on current and planned projects for 2026.

BOARD REPORTS

Commissioner Bargfrede reported on meetings/events involving Fort Belmont, Fair Board, Drainage Authority Presentation, and SWCD.

Commissioner Liepold reported on meetings/events involving Heron Lake Watershed, AMC Lunch & Learn, and UCAP.

Commissioner Pohlman reported on meetings/events involving Jackson County Work Session, Historical Society, and Southern Prairie Treatment Court/Drug Court Liaison.

Commissioner Nasby reported on meetings/events involving Wild Compass/Trails, Behavioral Health Task Force, and JD 9 and 13.

ADJOURN

Vice Chair Nasby adjourned the meeting at 10:28 a.m.

JACKSON COUNTY BOARD OF COMMISSIONERS

Vice Board Chair

ATTEST:

Ryan Krosch, County Administrator

DRAFT



Request for Board Action
Agenda Item No. 3.1.

Requested Board Date: 03/17/2026

Agenda Type: Regular

Estimated Time: 10 minutes

Department: Citizen/Stakeholder/Organization

Presenter: Fort Belmont

Recommendation: Approve

Item: Fort Belmont Annual Report and Budget Resolution

Board Action Request:

Approve Resolution approving the Fort Belmont 2025 Annual Report and 2026 Budget for the Fort Belmont Museum and Visitor's Center.

Background & Comments:

Jackson County obtained a grant from the State of Minnesota on behalf of Fort Belmont /JCT, Inc. to help finance the construction of a museum and visitor center in 2006. The grant funds were from State bonding funds so a public entity like Jackson County had to be the grant recipient. Jackson County owns the museum and visitor center and leases it to Fort Belmont/JTC, Inc. for \$1/year.

Per the terms of the grant agreement with the State of Minnesota, Fort Belmont/JCT, Inc. must present an annual report and operating budget to the County Board annually. The Board must accept by resolution the report and budget and certify both to the the MN Historical Society and MN Management and Budget Office.

Attachments: Resolution, Annual Report

Fiscal Impact: None

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us



Fort Belmont/JCT Inc.

Annual Report for Fiscal Year

January 1 - December 31, 2025



217 Belmont Lane • Jackson, MN 56143

(507)847-6672 • (507)847-3867

www.fortbelmont.com



Fort Belmont Board Members and Volunteers

Officers:

President	Craig Hakes
Vice President	Paula Hakes
Treasure	Corey Christopher
Secretary	Ken Kruse

Board Members:

Lawrence Hacker
Deb Isaacson
Anthony Von Ohlen
Ted Carnahan
Jennifer Carnahan
Renee Amis
Cec Handevitd
Liz Wade
Mark Nasby

Volunteers:

Kay Johnson
Cindy Erickson
Jerry and Gwen Fleece
Becky Fowler
Jackie Lutterman
Arlin & Peggy Mattison
Pat Milbrath
Dale & Lisa Severance
Mary Johannsen
Judy Cihak
Gary & Marcia Elsbecker
Sue Schrader
Rollie & JoAnn Roesner



2025 Executive Summary

Submitted by: President Craig Hakes

Reporting Period: 2025 Season

Overview

The 2025 season marked a year of growth, community engagement, and organizational transition for Fort Belmont. With new leadership, expanded outreach, and increased visitor numbers, the Fort continues to strengthen its position as a regional destination for education, history, and heritage tourism.

Leadership and Governance

- Elections for Fort Belmont Board officers were held on February 11, 2025.
 - President: Craig Hakes
 - Vice President: Paula Hakes
 - Secretary: Ken Kruse
 - Treasurer: Cory Christopher (continuing)
- The Board extends sincere gratitude to Ken Kruse for his many years of dedicated service as President.

Events and Attendance

- Early-year outreach included participation in the Farm & Home Show at JCC High School and a Spring Fundraiser at the Jackson American Legion, featuring a pork loin meal.
- Visitor attendance increased to approximately 2,100 guests, representing 44 U.S. states and 19 international provinces and countries — up from 1,800 visitors in 2024.
- The Harvest Host program continues to thrive, maintaining a strong level of camper participation as travelers journey south for the winter.

Community Involvement

- The annual Spring Cleanup Day in May brought together volunteers from Fort Belmont, the Boy Scouts, and the Enterprise 4-H Club, who worked diligently on grounds maintenance.
- The Jackson Garden Club contributed to beautification efforts throughout the summer season.
- Eighty fifth-grade students from JCC enjoyed their annual field trip to the Fort, along with several smaller educational group visits, reaffirming Fort Belmont's commitment to hands-on historical education.

Infrastructure and Growth

- Ownership of Belmont Lane, the roadway leading into Fort Belmont, was formally clarified and documented by the City of Jackson in 2025 — resolving a long-standing administrative issue. Special thanks to Ken Kruse, Craig Hakes, and Dave Masschoff for their work on this matter.
- Two new structures are being added to the Fort Belmont grounds:
 - The 1869 Windom Log Cabin, originally built in Jackson County and relocated to Windom's Island Park in 1940, was formally donated and will be moved to the Fort.
 - The Red Barn, generously donated by New Fashion Pork and the Family of George Benda, is scheduled for relocation to the site in late 2025.

Digital Presence

- A major milestone in 2025 was the revitalization of Fort Belmont's website and social media presence, led by Anthony Von Ohlen, significantly improving online visibility, engagement, and public awareness.

Programs and Events

- The Fall Star Party was canceled due to cloud cover, though strong community interest suggests excellent participation when it is rescheduled. This was rescheduled to April 11th 2026.

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2026 Major Projects

1. City Electrical Upgrades

- a. Fort Belmont is working with the City of Jackson to improve electrical service to the site. The project will divide the current service into two separate 200-amp lines running to the northwest portion of the museum grounds. One line will feed the church complex while the second will supply the prairie structures and museum buildings. This upgrade will improve electrical capacity and balance the load across the site as Fort Belmont continues to expand programming and infrastructure. The estimated remaining project cost to the organization is approximately **\$8,750**, and grant opportunities are currently being explored to help offset this expense.

2. Red Barn Project

- a. Fort Belmont continues planning for the relocation of the historic Red Barn to the museum grounds. The project will provide additional covered space for events, demonstrations, and community gatherings. Current efforts are focused on evaluating site preparation requirements, including obtaining pricing for a concrete pad that will support the structure. Pending funding and construction estimates, the project is being considered for implementation in **2026**.

3. Log Cabin Project

- a. The Monson Cabin was successfully transported to Fort Belmont thanks to the efforts of volunteer Jay Hall and supporting crews. The next phase of the project involves preparing a permanent site for the structure, including excavation, pouring a foundation, and setting the cabin in its final location. Once installed, the foundation will be completed and the cabin will become part of the interpretive historic structures at the fort.

4. Trails / Bike Path

- a. Fort Belmont continues to work with the local Trails Committee regarding potential trail and bike path connections to the museum grounds. These discussions are part of broader community planning efforts to improve accessibility and recreational connections within the area. The project remains in the planning stage while long-term options continue to be evaluated.



5. POS & Financial Reporting Improvements
 - a. Fort Belmont has implemented a new point-of-sale system in the Trading Post to improve retail operations, inventory management, and financial reporting. Installation of the system required modifications to the Trading Post interior to accommodate the updated technology. Product setup and barcoding for inventory items are nearly complete, and volunteer training will follow. Once fully operational, the system will streamline retail transactions and improve financial tracking for the organization.

6. Sod House rebuild
 - a. Plans are underway to reconstruct a historic sod house structure as part of Fort Belmont's interpretive programming. The project team is currently awaiting confirmation of the final sod source location before construction planning can proceed. Once the location is finalized, work will begin on preparing the site and reconstructing the structure.

7. Church Residing
 - a. Fort Belmont is planning exterior restoration work on the historic church building, including replacing or repairing siding where needed. Coordination with contractors is underway to assess the scope of the work and determine next steps for the project. This restoration effort is intended to preserve the building and maintain its historical appearance for visitors and community events.



2025 Events

Report Date: March 10th, 2026

Prepared by: Anthony Von Ohlen

2025 Events

- **Spring Fundraiser**
Date: April 6th 2025 11:00am – 1:30pm
Location: Jackson American Legion Post 130
Lead: Board / Fundraising Team
 - **Rhythm of the River**
Date: July 11-12th 2025
Location: Fort Belmont Grounds
Lead: ROTR Team
 - **Pioneer Days Rendezvous**
Dates: Saturday–Sunday, August 23–24, 2025
Location: Fort Belmont Grounds
Lead: Ken / Board
 - **Fall Star Party (Rescheduled)**
Date: October 11th 2025 8:00pm - 10:00pm
Location: Watchtower Hill, Fort Belmont
Lead: Paul Seifert
-



2026 Events

Report Date: March 6th, 2026

Prepared by: Anthony Von Ohlen

2026 Events

- **Spring Fundraiser**
Date: April 11th 2026 11:00am – 1:30pm
Location: Jackson American Legion Post 130
Lead: Board / Fundraising Team
Notes: Promotional flyer posted. Pork will be donated by New Fashion Pork.
 - **Spring Star Party (Rescheduled)**
Date: April 11th 2026 8:00pm - 10:00pm
Location: Watchtower Hill, Fort Belmont
Lead: Paul Seifert
Notes: Weather Backup day will be April 25th.
 - **Rhythm of the River**
Date: July 10-11th 2026
Location: Fort Belmont Grounds
Lead: ROTR Team
 - **Pioneer Days Rendezvous**
Dates: Saturday–Sunday, August 22–23, 2026
Location: Fort Belmont Grounds
Lead: Anthony / Board
Notes: Lineup, and schedule to be finalized. Planning underway.
-

Summary

At present, Fort Belmont is hosting **four primary events** within the next year:

1. Spring Fundraiser (April 11th 2026)
2. Spring Star Party (April 11th 2026, rescheduled from October 2025)
3. Rhythm of the River (July 10-11th 2026)
4. Pioneer Days Rendezvous (August 22–23, 2026)

These events represent the confirmed commitments of the organization. Additional programming may be added as opportunities arise.

Fort Belmont/JCT, Inc.

Balance Sheet

As of December 31, 2025

Cash Basis

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Bank Midwest Checking 9216	54,230.62
Bank Midwest Paypal Ck 7571	298.30
Petty Cash	225.00
Total Checking/Savings	54,753.92
Total Current Assets	54,753.92
Fixed Assets	
Accum Depr	-4,055.00
Buildings - Operating	24,769.65
Furniture and Equipment	3,529.63
Total Fixed Assets	24,244.28
Other Assets	
American Funds Invest (Cost)	71,745.86
Total Other Assets	71,745.86
TOTAL ASSETS	150,744.06
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	8,147.60
Unrestricted Net Assets	132,032.70
Net Income	10,563.76
Total Equity	150,744.06
TOTAL LIABILITIES & EQUITY	150,744.06

Fort Belmont/JCT, Inc.

Profit & Loss

December 2025

Cash Basis

	Dec 25	Jan - Dec 25
Ordinary Income/Expense		
Income		
Direct Public Support		
City Funding	0.00	9,000.00
Donations, Contributions	0.00	17,148.83
Total Direct Public Support	0.00	26,148.83
Indirect Public Support		
Grants, Fundraising Federations	140.00	9,053.00
Total Indirect Public Support	140.00	9,053.00
Other Types of Income		
Gift Shop Sales	0.00	1,399.90
Other Types of Income - Other	0.00	946.13
Total Other Types of Income	0.00	2,346.03
Program Income		
Building Rental	0.00	100.00
Entry - Donations	0.00	4,895.62
Total Program Income	0.00	4,995.62
RV Stop-Over Income - Donation	0.00	2,024.00
Total Income	140.00	44,567.48
Gross Profit	140.00	44,567.48
Expense		
Business Expenses		
Permits, Registration, Licenses	0.00	153.00
Total Business Expenses	0.00	153.00
Contract Services		
Accounting Fees	125.00	2,450.00
Outside Contract Services	0.00	2,550.00
Contract Services - Other	110.00	1,910.00
Total Contract Services	235.00	6,910.00
Facilities and Equipment		
Equip Rental and Maintenance	0.00	864.49
Equipment purchases	0.00	1,486.44
Maintenance, grounds/buildings	50.67	5,303.91
Rent, Parking, Utilities	124.54	4,726.68
Total Facilities and Equipment	175.21	12,381.52
Meetings, Room Rent	0.00	147.93
Operations		
Advertising	95.72	3,490.22
Office Supplies, food, beverage	0.00	518.54
Pay Pal Fee's	0.00	8.30
Telephone, Telecommunications	0.00	510.87
Website	0.00	144.00
Total Operations	95.72	4,671.93

Fort Belmont/JCT, Inc.
Profit & Loss
December 2025

Cash Basis

	Dec 25	Jan - Dec 25
Other Types of Expenses		
Gift Shop Expenses	0.00	1,749.11
Insurance Liability, D and O	0.00	5,743.26
Marketing & Advertising	0.00	77.35
Rendezvous Expense	0.00	2,169.62
Total Other Types of Expenses	0.00	9,739.34
Total Expense	505.93	34,003.72
Net Ordinary Income	-365.93	10,563.76
Other Income/Expense		
Other Income		
Other Income	0.00	0.00
Total Other Income	0.00	0.00
Net Other Income	0.00	0.00
Net Income	-365.93	10,563.76



Fort Belmont / JCT Budget					
Income					
	Budget 2026	Budget 2027	Budget 2028	Budget 2029	Budget 2030
Entry Donations	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Billboard Rental	\$ -	\$ -	\$ -	\$ -	\$ -
Farm house/Church Rental	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Harvest Hosts	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
City of Jackson	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Donations (Incl. Building Donations)	\$ 2,750.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Farm Ground	\$ 200.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Gift Shop Income	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Grant - Lodging: Advertising & Website	\$ 5,150.00	\$ 5,150.00	\$ 5,150.00	\$ 5,150.00	\$ 5,150.00
"Friends of the Fort" Sold	\$ 200.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00
Rendezvous + Lunchstand Fundraiser	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
Spring Fund-raiser	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Interest					
Totals:	\$ 32,100.00	\$ 33,450.00	\$ 33,350.00	\$ 33,350.00	\$ 33,350.00
Expenses					
Accounting/Legal Fees	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
Chamber Contract	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Base Rent - County	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
Coordinator Wages	\$ 6,500.00	\$ 6,750.00	\$ 6,750.00	\$ 6,750.00	\$ 6,750.00
Phone/Internet	\$ 950.00	\$ 950.00	\$ 950.00	\$ 500.00	\$ 500.00
Equipment/Museum Purchases	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Gift Shop Inventory	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Insurance, Liability/Property	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Utilities (FCA & City of Jackson)	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
Equipment Rental	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Maintenance & Supplies	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Capital Improvement Projects:	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Advertising & Website (Lodging)	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00
Miscellaneous (Gifts/Flowers)	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
Security	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
Office Supplies,	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
Permits, Registrations & Licenses	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
Postage	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00
Other Program Costs					
Rendezvous Expense+Lunchstand	\$ 1,400.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Spring Fundraiser				\$ 500.00	\$ 500.00
Sales Tax	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Dues and Subscriptions	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00
Totals:	\$ 36,566.00	\$ 36,916.00	\$ 36,916.00	\$ 36,966.00	\$ 36,966.00
Capital Improvement Projects: (Non-budgeted: Funds from Specific donors)					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/Loss	\$ (4,466.00)	\$ (3,466.00)	\$ (3,566.00)	\$ (3,616.00)	\$ (3,616.00)

217 Belmont Lane • Jackson, MN 56143

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Volunteers and reenactors gather at Fort Belmont during the 2025 Pioneer Days Rendezvous

Thank You

Fort Belmont continues to grow thanks to the dedication of volunteers, community partners, and supporters who help preserve and share the history of Jackson County.

We extend our appreciation to the **Jackson County Commissioners** and the many individuals and organizations whose support helps keep Fort Belmont an active place of education, heritage, and community engagement.



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County of Jackson)
) SS.
State of Minnesota)

**Resolution No. 26-
APPROVING FORT BELMONT/JCT, INC. FISCAL YEAR 2025 ANNUAL REPORT &
FISCAL YEAR 2026 BUDGET**

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project was entered into between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will annually adopt, by resolution, a budget for the operation of such programs that clearly shows that forecast program revenues will be equal to or greater than forecast program expenses for the next fiscal year, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, the Annual Report for Fiscal Year 2025 and the Fiscal Year 2026 budget for the Fort Belmont Museum and Visitor's Center, as presented by Fort Belmont/JCT, Inc., and directs Jackson County staff to supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 17th day of March, 2026.

Jackson County Board of Commissioners'
Chair

ATTEST:

Ryan Krosch, County Administrator



Request for Board Action
Agenda Item No. 4.1.

Requested Board Date: 03/17/2026

Agenda Type: Regular

Estimated Time: 15 minutes

Department: Land Mgmt/SWCD

Presenter: Karen Pressley

Recommendation: Informational

Item: Ordinance #105, Subsurface Septic Treatment Loan Program

Board Action Request:

Discuss and review the Subsurface Septic Treatment System Loan Ordinance (#105) and possibly set a future public hearing date to increase the loan amount and the EMV threshold.

Background & Comments:

The current Ordinance has a maximum loan amount of \$15,000 and a minimum EMV of \$17,500. This Ordinance was last amended in 2018. The average cost of installing a new system has increased to approximately \$20,000. If the maximum loan amount increases, I would presume the EMV will need to increase as well. In the last five years, of the 196 installations, 26% has been funded through the loan program.

Attachments: Five year summary of loans, surrounding county's comparison chart, Ordinance #105

Fiscal Impact: None

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

Summary of Septic Loans

2021 <i>(57 Total Septic Systems Installed)</i>		
Total Cost of Septic Systems	Number of Septic Loans	Average Cost of Septic Systems
\$230,731.04	16	\$14,420.69

2022 <i>(35 Total Septic Systems Installed)</i>		
Total Cost of Septic Systems	Number of Septic Loans	Average Cost of Septic Systems
\$70,778.27	5	\$14,155.65

2023 <i>(32 Total Septic Systems Installed)</i>		
Total Cost of Septic Systems	Number of Septic Loans	Average Cost of Septic Systems
\$105,066.63	6	\$17,511.11

2024 <i>(42 Total Septic Systems Installed)</i>		
Total Cost of Septic Systems	Number of Septic Loans	Average Cost of Septic Systems
\$219,702.28	12	\$18,308.52

2025 <i>(30 Total Septic Systems Installed)</i>		
Total Cost of Septic Systems	Number of Septic Loans	Average Cost of Septic Systems
\$226,306.21	12	\$18,858.85

5 Year Total		
Total Cost of Septic Systems	Number of Septic Loans	Average Cost of Septic Systems
\$852,584.43	51	\$16,717.34

Note:

2025 Total costs includes a loan for only a system repair. If that is subtracted, average total system replacement is \$19,899.81

Surrounding County's
Septic Loan Comparison

	Max. Loan Amount	Term Length (yrs)	EMV Requirement	Interest Rate	Permit Fee	Application Fee
Jackson	\$15,000	10	>=\$17,500	3%	\$175	\$0
Martin	100%	10	loan amt. can't exceed EMV	2% - 4%*	\$275	
Nobles	\$20,000	10	\$25,000	3%	\$200*	\$100
Cottonwood	100%	10		3%	\$225	\$100
HLWSD	100%	7		3%	\$0	\$25

*Martin County interest rate is determined by income; 2% for below moderate income, 4% for above moderate income

*Nobles County permit fee is a sliding scale based on type of system: Type I-II \$200, Type III \$300, Type IV \$400

COUNTY OF JACKSON
STATE OF MINNESOTA

ORDINANCE NUMBER 105

AN ORDINANCE REGULATING A SUBSURFACE SEPTIC TREATMENT
SYSTEM LOAN PROGRAM.

WHEREAS, the Jackson County Board of Commissioners finds that a need exists for the creation of a public loan program that assists property owners to finance site evaluation, design, installation, repair and replacement of Subsurface Sewage Treatment System (SSTS);

WHEREAS, the County incorporates the state SSTS statute, Minn. Stat. §§ 115.55 & 115.57 (2010), et. sec., and the Minnesota Pollution Control Agency (MPCA) Rules, Chapter 7080, by reference into this ordinance;

WHEREAS, the purpose of this ordinance is to provide for the creation of a public loan program that assists property owners to finance the site evaluation, design, installation, repair and replacement of individual sewage treatment systems; and

WHEREAS, such a public program promotes the public health and welfare by furthering the policy of the state of Minnesota to prevent, reduce, and eliminate water pollution,

THEREFORE, Pursuant to Minnesota Statutes, section 375.51, the County Board of Jackson County ordains:

SECTION 1 - DEFINITIONS

Improvement - means the site evaluation, design, installation, repair, or replacement of individual sewage treatment system.

Municipality - means a township, city, county, or any other governmental subdivision of the state responsible by law for the prevention, control, and abatement of water pollution in any area of the state.

Property owner - means the owner or owners as recorded on the tax roll of the county where the real property on which the individual sewage treatment system is installed, repaired, or replaced is located.

In addition to the above definitions this ordinance incorporates by reference all of the definitions found in the Jackson County Development Code.

SECTION 2 - ELIGIBILITY

201 - Individual Eligibility

All property in Jackson County is eligible for this loan program. All individuals having an ownership interest in the parcel must sign the required documents for this loan application.

202 - Property Eligibility

To be eligible for this program the property must meet the following requirements:

- (1) prove ownership of the property;
- (2) be in compliance with all applicable ordinances;
- (3) have appropriate permits and fees paid;
- (4) all owner's property taxes for all county parcels must be current;
- (5) the parcel must not have any state or federal tax liens;
- (6) the property must lie within Jackson County;
- (7) an existing SSTS on the property which is failing or non-complying which is being replaced by a complying system. A system for a new home which is not replacing an existing non-complying system is not eligible for this program;
- (8) this program shall not be used to refinance or payoff an existing septic system;
- (9) the estimated market value of this property must be equal to or exceed \$17,550; and
- (10) applicants must provide an accurate & recorded legal description of the parcel at the time of the application. If the parcel has been sold, split, divided, contracted for deed or transferred any portion of the parcel; the applicant must provide a new, accurate, legal description of the parcel that will contain the SSTS at the time of the application. The applicant may split a parcel, so long as the applicant retains the portion of the parcel containing the SSTS.

SECTION 3 - CONTRACTOR REQUIREMENTS

- (1) The contractor must be licensed by the Minnesota Pollution Control Agency (MPCA) for the planned work and must not start work on the project until after the qualified borrower has received written notice of approval from Jackson County.

- (2) The County incorporates the standards of MPCA Rule 7080 by reference and all work must conform to MPCA 7080 construction standards.
- (3) No work shall be done before the applicant obtains County loan approval.

SECTION 4 - LOAN APPLICATIONS

- (1) No eligible applicant shall be selected or rejected on the basis of judgments as to personal character or life-style.
- (2) Applications will be rated on a first come first serve basis as per date of completed application.
- (3) Letters of rejection will be issued by Jackson County Land Management Office to applicants who are not selected stating the reason for rejection.
- (4) Applications must be accompanied by a site evaluation and system design which have been completed and signed by an individual licensed by the MPCA to complete that work.
- (5) All fees must be timely paid. Fees include site inspection fee and site evaluation fee. Fees paid for services are non-refundable if the application is rejected.

SECTION 5 - LOAN TERMS

- (1) Maximum amount of the loan shall be \$15,000 which can include site evaluation, engineering, inspection fees and installation costs. All related costs which exceed the \$15,000 will be the responsibility of the property owner.
- (2) The interest rate shall be 3%. Regardless of the date when the loan funds are disbursed, interest will commence on January 1 of the year of disbursement. Interest will be calculated annually and will be due and payable on the same dates as property taxes for the parcel are due in the following year. If the entire principal balance is paid no later than December 31st, the interest for the current year will be forgiven. The principal balance remaining at close of business on December 31st will be used to calculate the interest due in the following year.
- (3) Loans shall be paid over a 10 year time period although the property owner will be allowed to pre-pay the loan without a penalty. The loan principal will be amortized in equal yearly payments. In the event of a partial pre-payment of the principal, the remaining balance will be amortized in equal yearly payments for the balance of the years remaining in the original 10 year term of the loan.

- (4) Principal and interest will be collected as a special assessment on the property taxes and will be reflected as such on the real estate tax statement. Objections to this special assessment will result in the loan becoming payable in full.
- (5) The applicant must pay the recording fee plus the current mortgage registration tax for each dollar of the loan amount. Upon payment of the loan a fee for the satisfaction of mortgage is due.
- (6) The loan is not assumable.
- (7) The loan is not eligible for subordination.
- (8) Following the approval of the septic system design and the loan, Jackson County Auditor shall notify the qualifying borrower in writing of the following:
 - a. the amount to be specially assessed against the property.
 - b. the right of the property owner to prepay the entire assessment.
 - c. the public official to whom prepayment must be made.
 - d. the time within which prepayment must be made without the assessment of interest.
 - e. the rate of interest to be accrued if the assessment is not prepaid within the required time period.
 - f. the period of the assessment.

SECTION 6 - FUND DISBURSEMENT

Following the completion of the installation of the system and the completion of the final inspection by the county, the borrower must bring an itemized statement from the contractor to the Land Management Office. Upon approval by the Jackson County Land Management Office a check not to exceed \$15,000 shall be issued to the contractor by the Jackson County Auditor/Treasurer. At that time a notice will be sent to the borrower showing the payment schedule for 10 years along with a statement that there is no penalty for early payment.

SECTION 7 – APPLICABILITY

This ordinance applies to all areas of the county other than cities or towns that have adopted ordinances that comply with Minn. Stat. § 115.55 and are as strict as the applicable county ordinances.


SECTION 8 – VARIANCE AND DEVIATION PROCEDURE

The Jackson County Board of Commissioners reserves the right to grant variances and deviations from this ordinance by resolution of $\frac{3}{4}$ of the board members.

EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after April 3, 2018.

Jackson County Board of Commissioners



Don Wachal, Chairman

Attest:



Steven Duncan
Jackson County Coordinator



Request for Board Action
Agenda Item No. 5.1.

Requested Board Date: 03/17/2026

Agenda Type: Regular

Estimated Time: 10-15min

Department: Information Systems

Presenter: Dennis Fields

Recommendation: Approve

Item: Purchase of Replacement Server and Storage Technology Equipment

Board Action Request:

Approve purchase of 2 Dell Servers and 1 Dell Storage Area Network system (SAN).

Background & Comments:

The current server and storage systems are at their scheduled replacement life of 5 years. During budget preparation last year, we planned to extend warranty to 2027 in the hopes prices would decrease. However, the opposite has been the case. Prices are increasing rapidly and are actually expected to accelerate even more due to the AI boom. Therefore, we are proposing to replace the equipment now.

Attachments: Handouts will be provided at the meeting

Fiscal Impact: TBD

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us



Request for Board Action
Agenda Item No. 6.1.

Requested Board Date: 03/17/2026

Agenda Type: Regular

Estimated Time: 15 minutes

Department: Administrator

Presenter: Ryan Krosch

Recommendation: TBD by Board

Item: Deer Hunting Shotgun Zone Repeal

Board Action Request:

Options: No vote (rifles will be allowed for deer hunting), vote to keep the shotgun zone repeal in effective (rifles will be allowed) or vote to provide notice and schedule a hearing for the enactment of an ordinance limiting the type of firearms that may be used to hunt deer in Jackson County (only shotguns, legal muzzleloaders, legal handguns could be used for firearms deer hunting).

Background & Comments:

The Minnesota deer hunting shotgun zone was repealed by the State Legislature as of January 1st, 2026. This repeal allows for the use of all legal firearms in the former deer hunting shotgun zone. Jackson County was located in the former deer hunting shotgun zone.

Starting January 1st, 2026, counties may accept the shotgun zone repeal or adopt a shotgun only ordinance.

The County needs to notify the DNR by May 1st if it will keep in place the shotgun zone repeal and allow rifles for deer hunting or if an ordinance was adopted to restrict certain firearms and stay a shotgun zone county.

If the Board elects to move forward with enacting a shotgun only ordinance, a public hearing and vote on the ordinance would occur on April 21.

Attachments: Draft ordinance

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

**COUNTY OF JACKSON
STATE OF MINNESOTA**

ORDINANCE NO. 115

**AN ORDINANCE LIMITING THE TYPE OF FIREARMS THAT MAY BE USED TO
HUNT DEER WITHIN JACKSON COUNTY**

The County Board of Jackson County, Minnesota ordains:

SECTION 115.01. AUTHORITY

Jackson County has the authority to limit the type(s) of firearms used to hunt deer within the county pursuant to Minnesota Statute 97B.031, subdivision 7.

SECTION 115.02. DEFINITIONS

“County” shall mean Jackson County, Minnesota.

“DNR” shall mean the Minnesota Department of Natural Resources.

“Ordinance” or “this ordinance” shall mean this ORDINANCE LIMITING THE TYPE OF FIREARMS THAT MAY BE USED TO HUNT DEER WITHIN JACKSON COUNTY.

SECTION 115.03. FIREARMS LIMITED

During the regular firearms season, only legal shotguns loaded with single-slug shotgun shells, legal muzzle-loading long guns, and legal handguns may be used for taking deer. Legal shotguns include those with rifled barrels.

SECTION 115.04. JURISDICTION

This ordinance shall be applicable within the legal boundaries of Jackson County, Minnesota without regard to any deer permit area established by the DNR.

SECTION 115.05. PROHIBITED ACTS

It shall be unlawful to use a firearm, other than those described in Section 115.03, to take deer in the county.

SECTION 115.06. VIOLATION A MISDEMEANOR

Subd. 1. Criminal Penalty. A violation of this ordinance shall be a misdemeanor having a penalty of not more than ninety (90) days in jail, a fine up to \$1,000, or both.

SECTION 115.07 ENFORCEMENT

The Jackson County Sheriff's Office and DNR Conservation Officers shall each have the independent authority to enforce provisions of this ordinance.

SECTION 115.08. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

SECTION 115.09. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its adoption and publication as required by law. This ordinance shall remain in effect until modified or repealed as provided by law.

Adopted by the Jackson County Board of Commissioners this _____ day of _____, 2026.

Don Wachal, Jackson County Board Chair

Attest: _____
Ryan Krosch
Jackson County Administrator



**Drainage Authority Request for Action
Agenda Item No. 2.1.**

Requested Board Date: 03/17/2026

Agenda Type: Consent

Estimated Time: _____

Department: Auditor/Treasurer

Presenter: Rasche

Recommendation: Approve

Item: Approve Drainage Authority Board Minutes of March 3, 2026

Board Action Request:

Background & Comments:

Attachments: Minutes Draft

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

Complete and email this form to: County.Administrator@co.jackson.mn.us

PROCEEDINGS OF THE JACKSON COUNTY DRAINAGE AUTHORITY, JACKSON COUNTY, MINNESOTA

March 3, 2026

DRAFT

The Drainage Authority of Jackson County, Minnesota met in regular session, in the Jackson County Courthouse Board Room, 405 Fourth Street, City of Jackson, Minnesota, on March 3, 2026

Jackson County Drainage Authority Present

Phil Nasby, Larry Liepold, Kent Bargfrede, Don Wachal and Roger Pohlman

Others Present

Brandi Bourquin and County Administrator Ryan Krosch

CALL TO ORDER

Drainage Authority Board Chair Wachal called the meeting order at 10:28 a.m.

1.1 **Motion was made by Commissioner Pohlman and seconded by Commissioner Liepold** to adopt the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Bargfrede and seconded by Commissioner Nasby to approve the Consent Agenda. The motion carried unanimously.

2.1 **Approval of Minutes of February 17, 2026**

ADJOURN

Chair Wachal adjourned the Drainage Authority meeting at 10:29 a.m.

Approved this ___ day of _____ 2026

JACKSON COUNTY DRAINAGE AUTHORITY

Drainage Authority Chair

ATTEST: _____
Kevin Nordquist, Auditor/Treasurer



**Drainage Authority Request for Action
Agenda Item No. 3.1**

Requested Board Date: 03/17/2026

Agenda Type: Regular

Estimated Time: 5 minutes

Department: Auditor/Treasurer

Presenter: Rasche

Recommendation: Approve

Item: Establish Temporary Crop Damage Rates for 2026

Board Action Request:

Establish Crop Damage rates per acre for 2026 at \$525 No Crop/Grass, \$950 Corn and \$650 Soybeans

Background & Comments:

Each year damage rates have been set for Jackson/Nobles Joint Judicial Ditches 9 and 13 Improvement Projects. Using that process as an example, staff recommendation is to set rates for 2026 construction season to use for any system that may have damages during the growing season. This process would give engineers direction for specific improvement projects cost estimates and establish rates if staff has major repair work that is outside of the easement area.

Past Damage Rates:

Year	No Crop	Corn	Soybeans
2022	\$500.00	\$900.00	\$750.00
2023	\$500.00	\$1,000.00	\$675.00
2024	\$500.00	\$900.00	\$650.00
2025	\$500.00	\$900.00	\$650.00

Attachments: _____

Fiscal Impact: _____

**** Requests must be received by the Administrator's Office by 12:00 p.m. the Wednesday that is a week PRIOR to the regularly scheduled board meeting. ****

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